

College Shared Governance

Notes from College Documents and Phone Calls

College of Public Health and Health Professions:

No constitution has been prepared. There are “faculty/staff resource guidelines” on the department web page. Department refers to policies and procedures.

Dean holds quarterly meetings for all faculty. Good attendance of the ca. 130 faculty. An agenda is produced ahead, and faculty may submit issues for discussion. Spoke with **Associate Dean Stephanie Hanson**, who described issues indicative of shared governance. Example was given of name change for College, which was voted on by all faculty for the various name possibilities.

Another example was the response to an outside consulting group. Faculty committees were formed to discuss specific issues raised by the outside group.

Tenure and promotion is addressed by a committee ½ appointed and ½ elected.

Dean attends one faculty meeting each month (of the 6 departments).

College of Pharmacy:

Spoke with Dean William Riffie.

5 departments, 52 faculty. Small enough to allow personal attention from dean. Annual retreat held with good faculty attendance to discuss issues together. No constitution, but a 50 page *Policy Manual*. Under Objectives -- “Encourage faculty in self-development of leadership and mentoring skills.

Committees of the Dean -- The Executive Committee is advisory to the Dean (note: composed of Deans, dept. chairs, and other College administrators) Under responsibilities of the dean – Communication with the faculty on all matters affecting the College’s academic programs

Under department chair -- The Chairperson shall be nominated by the dean of the college after formal consultation with a committee of the department selected by its tenured members

Under Faculty, College Governance -- “The faculty and staff of the University are encouraged to participate in the collegial system of governance.”

Under Faculty Meetings -- The faculty has the power to legislate on matters of concern to more than one department and on matters of general interest to the College, *subject to the approval of the Dean...*

The Dean or a minimum of 5 full-time college faculty may convene a meeting of the faculty as the need arises...

Under Standing Committees -- All members of the Tenure and Promotion Committee are elected by the faculty. The committee is advisory to the Dean...

This committee assists the Dean, *if need be*, in evaluating eligible faculty member for the Salary Adjustment Program...

Members of all other standing committees are appointed by the Dean’s Office...

College of Veterinary Medicine:

Spoke with Dean Joe DiPietro

No constitution as such, but their version of a constitution is a document titled "Faculty By-Laws of the College of Veterinary Medicine". Dean DiPietro expresses strong support for shared governance and the college structure backs this up reasonably well.

Primary governing bodies include The Administrative Council, composed of the deans, dept chairs, and other administrative officers. The chair of the Faculty Council may be invited by the Dean to appropriate meetings. The Admin Council will discuss all departmental and collegiate matters and provide oversight fo the entire VMTH program.

The Faculty Council consists of one or more members from each department, elected by the voting faculty. The Dean (or his rep) may be invited by the Chair to appropriate meetings. This Faculty Council shall consider all matters presented from the faculty or the administration and bring appropriate matters to the attention of the faculty for discussion.

Faculty Committees -- Each committee will have a chair appointed by the dean. The dean appoints all committees after consultation with the Administrative Council. Also the Faculty Council shall make recommendations to the dean for membership in the standing committees.

Faculty Meetings -- held at least quarterly or other times by call of the dean, the Faculty Council, or upon request of the majority of the faculty senators of the college. The chair or associate chair of the Faculty Council presides over all faculty meetings, not the dean. This was a new experience for him, but he believes it works well, at least in their smaller college.

The dean attends two departmental faculty meetings of each of the four departments each semester in an effort to know more about faculty ideas.

College of Nursing:

The College of Nursing operates with a detailed set of Bylaws for the Faculty Organization, comprising all faculty in the college. A primary purpose is to "promote mutual involvement of the Faculty and administration in planning, implementing, and evaluating all college programs. Also noted was "Collegiality in academic governance means taking an active and responsible role." A "representative form of government" is designed to "act in an advisory capacity to the Dean."

The officers (president, president-elect, and secretary) of the Faculty Organization are elected by the faculty. The president convenes and presides over the faculty meetings. Also serves as liaison to the Administrative Council. Standing committee chairpersons are also elected by the faculty.

Formal Review Committee -- reviews promotions and tenure materials. 3 members elected by the faculty, 2 appointed by the dean.