

Office of the Associate Provost

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24 November 2009

To: University Curriculum Committee
Fr: Angel Kwolek-Folland, Associate Provost for Academic Affairs
Re: Request for Program Closure: CIP 05.0102



The Board of Governors requires periodic reviews of all academic programs to determine whether they remain viable academic offerings. Programs that have been inactive and for which there are no plans to reactivate must be closed.

Accordingly, the Provost's Office asked the College of Liberal Arts and Sciences to initiate a request for closure of the B.A. degree in American Studies (CIP 05.0102). There have been no students enrolled in this program for many years and no graduates. The College has no plans to revive the degree.

Attached are a letter from the chair of the department of History (which the College charged with looking into the status of the degree program) and explanatory information with supporting signatures. I have used the Board of Governors "Program Termination Form" since we do not have an internal form specifically for this use. Approval of the closure will require a vote by the University Curriculum Committee, the Faculty Senate, and the Board of Trustees. The Board of Governors requires notification of the results so that it can adjust the state program inventory accordingly.

If you have any questions, please feel free to contact me.

Cc: Joe Glover, Provost and Vice President for Academic Affairs
Paul D'Anieri, Dean, CLAS
Marie Zeglen, Assistant Provost and Director of Institutional Planning and Research

PROGRAM TERMINATION FORM
Board of Governors, State University System of Florida

UNIVERSITY: University of Florida

PROGRAM NAME: American Studies

DEGREE LEVEL: B.A.
(List type, e.g., Ph.D.)

*CIP CODE: 05.0102
(*Classification of Instructional Programs)

ANTICIPATED TERMINATION DATE: _____

This is the form to be used for university requests to terminate doctoral or specialist degree programs. The request should be approved by the University Board of Trustees (UBOT) prior to submission to the Board of Governors, State University System of Florida for approval. Please fill out this form completely for each program to be terminated in order for your request to be processed as quickly as possible. Attach additional pages as necessary to provide a complete response. In the case of baccalaureate or master's degree programs, the UBOT may approve termination in accordance with Section 1001.74 (7) FS, with notification sent to the Division of Colleges and Universities. The issues outlined below should be examined by the UBOT in approving termination.

1. Provide a narrative rationale for the request to terminate the program.

The American Studies Program has in effect not existed for several decades at the University of Florida.

3. Indicate on which campus(es) the program is being offered and the extent to which the proposed termination has had or will have an impact on enrollment, enrollment planning, and/or the reallocation of resources.

None, as far as we have been able to determine. Proposed termination will have no impact on enrollment, enrollment planning and the reallocation of resources.

PROGRAM TERMINATION FORM (PAGE 2)

4. **Provide an explanation of the manner in which the University intends to accommodate any students or faculty who are currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program?**

Academic advising will work with other departments (History, English, etc.) to ensure that only former students from American Studies will be able to find course equivalencies to finish degree program.

5. **Provide data (and cite source) on the gender and racial distribution of students and faculty. For faculty also list the rank and tenure status of all affected individuals.**

There are no students or faculty connected to this program.


6. **Identify any potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students.**

No negative effect as there is no program.

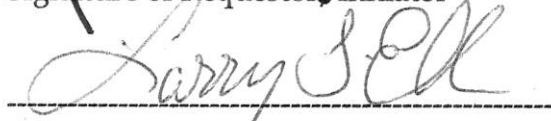
PROGRAM TERMINATION FORM (PAGE 3)



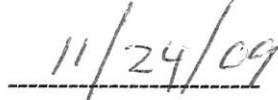
Signature of Requestor/Initiator



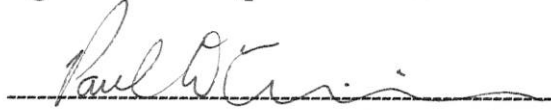
Date



Signature of Campus EO Officer



Date



Signature of College Dean



Date

Signature of Vice President for
Academic Affairs

Date

RECEIVED

NOV 20 2009

OFFICE OF THE PROVOST

025 Keene-Flint Hall
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November 6, 2009

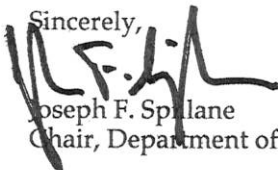
Dr. Debra Walker King
Associate Dean
CLAS
Turlington Hall

Dear Associate Dean King,

Attached to this letter, please find a completed copy of the Program Termination Form for the program in American Studies. I asked our undergraduate coordinator, Dr. Howard Louthan, to work with Associate Dean Albert Matheny on collecting the relevant information.

In my own judgment, and after some reflection, I am not certain what is gained by formally terminating the program. Although it has been many years since American Studies has been active, and there are consequently no direct impacts associated with its termination, such an action effectively forecloses re-starting the program in the future. At the very least, it makes such a decision much more difficult. While I can detect no appreciable interest in restarting such a program right now, one never knows what the future might hold.

Sincerely,



Joseph F. Spillane
Chair, Department of History

Enrollment Table I-1.a

Major Name	Freshmen	Sophomore	Junior	Senior	Graduate	Professional	Postbac	Non-Degree	ALL	
American Studies				1					1	1998
American Studies				1					1	1999
American Studies				1					1	2001

Degrees Table II-8a

Major Name	Bachelors	Masters	Doctoral	Professional	Total	
American Studies	2				2	199798
American Studies	1				1	199900
American Studies	1				1	200102

Bielling,Robin C

From: Huang,Carol L.
Sent: Tuesday, December 01, 2009 9:13 AM
To: Kwolek-Folland,Angel
Cc: Bielling,Robin C
Subject: RE: CIP 05.0102 American Studies
Attachments: 050201.xlsx

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NERCICS          MAJORS TABLE BY CIP CODE          CIP 12/01/09  08:38:14  $A1C
SELECT,          ,          ,          ,          ,          ,          ,HL
MAJOR COLL      DESCRIPTION          APGM  .BMSDP  BEG      END
,AMS, ,LS,AMERICAN STUDIES          ,050102 ,B          ,          ,990817
,AMS, ,UF,AMERICAN STUDIES          ,050102 ,B          ,          ,990817
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According to the OUR, the program was terminated in 1999 which was more than 7 years ago.
Attached is the report I pull out from our Fact Books.
Carol

From: Kwolek-Folland,Angel
Sent: Wednesday, November 25, 2009 10:15 AM
To: Huang,Carol L.
Cc: Bielling,Robin C
Subject: FW: CIP 05.0102 American Studies

Carol—
When you get this info, would you please send it to Robin Bielling (copied here) as well we me?
Thanks—
Angel

Angel Kwolek-Folland, Ph.D.
Associate Provost for Academic Affairs
University of Florida
PO Box 113175
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Office 1-352-392-4792
FAX 1-352-392-8735

From: Kwolek-Folland,Angel
Sent: Wednesday, November 25, 2009 8:05 AM
To: Huang,Carol L.
Cc: Zeglen,Marie; Bunting,Nancy S
Subject: CIP 05.0102 American Studies

Hi Carol—
We are in the process of requesting program closure for American Studies BA 05.0102. Would you please provide me with a run showing how many students have been in the program in the past 7 years and how many graduated? (I anticipate the number in both cases will be zero). I would like to add that documentation to the request to the UCC.
Thanks!
Angel

Angel Kwolek-Folland, Ph.D.
Associate Provost for Academic Affairs