

Senate Council on Research and Scholarship  
Minutes  
March 2, 2010  
9-11 AM  
265 Williamson

Attendees:

Marie Zeglen  
Paul Mueller  
Tom Walsh  
Henri Logan  
Deb Murie  
Scott Nygren  
Lawrence Alexander  
Bob Cook  
Bill Kem

The meeting was called to order at 8:55 AM.

The council approved the minutes from January 28, 2010.

The council discussed effort reporting with Marie Zeglen, Assistant Provost and Director of Institutional Planning and Research.

Marie Zeglen clarified that assignment reports (a faculty member's plan for the year) are separate from effort tracking (what you did for the year).

The first source of data for effort tracking is payroll to see which accounts paid for each activity. The second source of data is instructor work load in the registrar's system.

Zeglen reported that faculty members can add detail in the new tracking system and that faculty can see the course number. There is also a new area that lists project detail which shows the details of research effort. She also reported that the certification form has categories of effort and looks like the assignment report. Faculty can modify this.

The council recommended building a web based form where pop-ups tell faculty the definitions of the terms in forms related to assignment report and effort reports, and their potential consequences if choices could affect funding. The council also recommended training chairs and deans on the subject.

Scott Nygren provided the council with a report of the status of RCM. The budget council will be the point council on RCM for now and all concerns will be directed to them. Nygren will ask Mark Orazem for the list of concerns and forward to the budget council. Nygren also reported that the University is conducting a new search for the ombuds position.

The council will invite Win Phillips to a future meeting to discuss the management of centers.

The council will elect a new chair at the March 25 meeting.

The meeting adjourned at 10:57 AM

## **APPENDIX**

The council discussed some complications with the effort tracing process including:

- Inconsistencies in regulations
- All departments and units do things differently
- There are different interpretations of the policies
- There are liabilities with funding and legality
- Training needs to be tailed to units.

The council identified some areas to clarify with the faculty:

- Where do the numbers come from
- Can I change it?
- Concern about what the denominator is. Contact hours vs. credit hours.