

**Senate Steering Committee  
Agenda  
February 5, 2009  
3:00-5:00 P.M.  
226 Tigert**

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Attendees:

Frank Bova  
Amelia Bell  
Ellis Greiner  
Jane Brockmann  
Elizabeth Bolton  
Chris Snodgrass  
David Quillen  
Sue Percival  
Jack Mecholsky  
Barbara Wingo

Joe Glover  
Bernie Machen  
Jacob Chung  
Danaya Wright

Guests:

Cathy Martyniak  
Jim Seale  
Mike Katovich  
James McLeskey  
Stephanie Hanson

The meeting was called to order at 3:01 PM

The minutes of the January meeting were approved.

**Reports:**

**Chair's Report**

**Frank Bova, Chair**

Frank Bova reviewed the Senate Budget blog.

**President's Report**

**Bernie Machen, President**

Bernie Machen reported that he asked administrators of academic and administrative units to discuss their recommendations for possible budget cuts.

Machen intends to review the proposals during the week of spring break and announce the list of possible cuts at the March Senate meeting.

A special BOT meeting will be called in May to discuss the proposals.

A list of possible cuts will be posted after the Senate meeting so that faculty can review the possibilities for the worst case scenarios if the budget cuts are applied.

**Provost's Report**

**Joe Glover, Provost**

Joe Glover reported that the interview process for the honors director search is completed and there are three candidates that have been vetted around the campus. The provost's office is in the process of collecting feedback. Glover also reported that the search for an associate provost for undergraduate affairs is ongoing and there is a slate of candidates posted on Academic Affairs Web site.

## **Council Reports:**

### **Budget Council**

**David Quillen, Chair**

The council is discussing the budgeting process and met with members of CLAS to discuss their budget process. Quillen reported that the council is still reviewing the budget principles and will review the RCM model again soon.

### **Academic Policy Council**

**Danaya Wright, Chair**

Danaya Wright reported that the survey on shared governance to see how SG fared during prior budget procedures has been sent to the colleges. The council is trying to determine what extent the budget cuts affected academic quality. Wright discussed the resolution regarding department and college changes and stated that the council added the graduate council as a step in the process as appropriate and removed “as well as other units.” Wright requested agenda items for the council. The council will work on an academic work plan in the future once they receive a charge from Chair Bova and once the council has spoken with James Klausner, who originally proposed the idea.

### **Infrastructure Council**

**Jane Brockmann, Chair**

Jane Brockmann reviewed the revised information technology proposal based on feedback from January senate meeting. The Steering committee suggested that the council find out when Chuck Frazier will submit his proposal to Senate then approve the proposal as a Senate. The council’s information technology proposal will be removed from the Senate agenda until the Frazier proposal is ready to move forward.

Brockmann also discussed a proposal to endorse the creation of green teams for all units. The steering committee recommended that this proposal direct each unit to form a green team, rather than recommend, and that the proposal be formed as a resolution.

### **Welfare Council**

**Susan Percival, Chair**

The council would like to bring their tenure and promotion recommendation forward as an information item in February. The council is starting to look at student evaluations of teaching as well.

### **Research and Scholarship Council**

**Jacob Chung, Chair**

The council is reviewing Environmental Health and Safety, the budget impact on research and the impact of information technology on research. The council spoke to Tom Walsh about export control and will meet with Win Phillips in February to discuss the budget.

## **Information Items:**

### **Legislative Agenda Update**

**Jane Adams, Vice President for University Relations**

Jane Adams will present this item as an Information item in February.

### **UPD Use of Force Report**

**Linda Stump, Chief of Police**

Linda Stump will present this item as an Information item in February.

### **University Curriculum Committee Proposals**

**James McLeskey, University Curriculum committee member**

1. Department name change proposals, College of Liberal Arts and Sciences

- Department of Biology
- 2. New department of Environmental and Global Health
- 3. New department of Oral and Maxillofacial Diagnostic Sciences

These items will be presented as information items at the February Senate meeting.

**Creation of a School of Physician Assistant Studies College of Medicine**

**Wayne Bottom**, Associate Dean for Physician Assistant Studies

This item will be an Information item at the February Senate meeting.

**Presidential LGBT concerns committee resolution regarding civil rights**

**Wolfgang Sigmund**, Chair Presidential LGBT concerns committee

The welfare council supports this resolution regarding the charter amendment on the city ballot for the March 24 election. The item will be an action item at the February meeting. Danaya Wright will redraft the resolution.

**Constitution Article VI**

**Cathy Martyniak**, Constitution Committee Chair

The steering committee discussed the placement of the procedure for college and department changes. The procedure should go in the bylaws and the constitution committee will use all 5 verbs in describing the “character” of a department, school or college.

**Nominating Committee Report**

**Mike Katovich**, Nominating Committee Chair

Mike Katovich reported that the nominating committee has been working on filling the slate for the eight senate committees, 11 joint committees and five policy councils. Katovich noted that something has to be done to reemphasize the role of faculty on committees. Joe Glover sent out a DDD to ask deans to encourage faculty to be part of these committees. The steering committee suggested developing a method for recognition of shared governance work at the university level.

**University Constitution in relation to College Constitutions**

**Frank Bova**, Chair

The steering committee discussed the question of whether college constitutions should be honored if they have provisions in them that are not in the university constitution but do not conflict with the university constitution.

Barbara Wingo noted that if there is a particular provision in a college constitution that contradicts the university constitution, regulations, or bargaining agreement then it is invalid.

**Action Item:**

The Senate agenda was approved. The meeting will be moved to February 19<sup>th</sup>.

The meeting adjourned at 5:09 PM