

**Senate Steering Committee
Minutes
December 4, 2008
3:00-5:00 P.M.
226 Tigert**

Attendees:
Frank Bova
Chris Snodgrass
Sue Percival
Jack Mecholsky
Bernie Machen
Danaya Wright
Jane Brockmann
Ellis Greiner

Barbara Winigo
Rick Yost
David Quillen
Jacob Chung

Guests:
John Leavey
Vernon Kising

The meeting was called to order at 3:00 P.M.
The minutes of the November 6, 2008 meeting were approved.

President's Report

Bernie Machen, President

Bernie Machen reported on the status of the University endowment and fundraising efforts. Machen also discussed how the proposed increase in tuition may impact the University.

Council Reports:

Welfare Council

Susan Percival, Chair

Sue Percival reported that the first round of FEO awards were given. Additionally the SPP report will be available for discussion in January. The council has continued its review of the tenure and promotion survey results.

Research and Scholarship Council

Jacob Chung, Chair

Jacob Chung reported that the council is working with Tom Walsh on the conflict of interest and export control issues with regard to research.

Budget Council

David Quillen, Chair

David Quillen reported that the budget council has been meeting with Matt Fajack and will determine how to present RCM information to the Senate. Quillen also reported that the Dean of CLAS will be invited to talk to the council about the CLAS budget.

Academic Policy Council

Danaya Wright, Chair

Danaya Wright discussed creating a process for department changes. The council is working to develop a process for consolidating and merging departments during budget cuts.

Infrastructure Council

Jane Brockmann, Chair

Jane Brockmann reported that the infrastructure council meet with Ed Poppell to discuss utility increases and sustainability and has been meeting with Chuck Frazier to discuss information technology issues and develop a proposal on IT governance.

Information Items:

Changes to Tenure and Promotion Units at Smathers Libraries

Judith Russell, Dean University Libraries

This item will be an information item at the December Senate meeting.

University Curriculum Committee Proposed Name Changes

Daniel Wubah, UCC Chair

1. The department of Romance Languages and Literatures underwent the following changes: Faculty in Spanish and Portuguese became the nucleus of a new department, which is now proposing the name, **Department of Spanish and Portuguese Studies**. Faculty in French, Italian and Haitian Creole became part of a second department, which is now proposing the name, **Department of Languages, Literatures and Cultures**.
2. Faculty in the Department of African and Asian Languages and Literatures and the Department of Germanic and Slavic Studies also became part of the new department which is now proposing the name, **Department of Languages, Literatures and Cultures**.
3. The Department of Sociology and the Department of Criminology, Law and Society were merged into one unit. The proposed name for the new department is the **Department of Sociology and Criminology & Law**.

This item will be discussed at the January Steering Committee meeting.

Constitution Committee Language

Cathy Marytniak presented new language for the proposed December action item.

Action Item:

The agenda for the December 18, 2008 meeting was approved.