

Article VI
ORGANIZATIONAL UNITS OF THE UNIVERSITY

Section 1. ACADEMIC ORGANIZATION OF THE UNIVERSITY-

- (A) There shall be established such academic and administrative units as are necessary for administering the educational programs of the University.
- (B) The basic degree-granting unit of the University shall be the college, in which there may be schools, departments, and such units as are necessary.
- (C) Colleges and schools may be established or abolished by the initiative of the Faculty Senate with the approval of the President of the University and the Board of Trustees. The initiative for establishment or abolition of such units may also be exercised by the Board of Trustees.

(D) Unit faculty shall have a shared governance role in determining any changes to the character of colleges, schools and departments of which they are a part.

(E) Changes to the character of the college, school or department shall require the approval of the Faculty Senate.

Section 2. THE COLLEGES AND SCHOOLS-

- (A) A college shall be a unit of the University organized to conduct curricula of study and research, and to grant degrees.
 - 1. Subject to the approval of the Faculty Senate, the President and the Board of Trustees, the faculty of a college, or appropriate committees thereof, shall exercise control over the academic affairs of the college. The faculty of the college shall establish requirements of the college for entrance and for graduation, and the form of degrees to be conferred. It shall determine the arrangement and content of the curricula.
 - 2. The faculty of a college shall consist of all faculty members in the departments and units which belong to the college and the faculty paid by another college but teaching regularly in the college as part of their duties, when so appointed by specific action of the deans concerned; the deans, associate deans and assistant deans of the college; and the President of the University as an ex officio member.
 - 3. The chief executive and administrative officer of the Graduate School, and of each college shall be a dean, who may at the same

time be a professor in one of the departments of the college. The dean shall be appointed by the President. In making this appointment, the President shall give consideration to the opinion of the faculty of the college concerned by consultation with a special committee of at least three faculty members elected by the faculty of the college. The dean shall be responsible to the President for the administration of the college and shall be the agent of the faculty for the execution of educational policy.

- (B) A school, except for the Graduate School, shall be a unit subordinate to a college organized for a special program of studies. The administrative officer of a school shall be a director, who may at the same time be a professor in one of the departments of the school. The director shall be nominated by the dean of the college and approved by the President. In making this nomination, the dean shall give consideration to the opinion of the faculty of the school concerned by consultation with a special committee of at least three faculty members elected by the faculty of the school. The director shall be subject to the administrative supervision of the dean of the college in which the school is located.
- (C) Because the college is the unit of the University organized to conduct curricula of study and research and to grant degrees, periodic evaluations of each college shall be conducted in accordance with procedures adopted by the Senate.

(D) The following procedure shall be followed when a change to the character of a college or school is proposed. A proposal shall:

1. Be submitted to the unit faculty for a vote, by a procedure set forth by the unit, the tally of which will be included in the proposal as it goes forward;
2. Be considered by the appropriate College/School faculty governing bodies, Dean/Director/Vice President of said unit;
3. Be submitted to the University Curriculum Committee and the Graduate Council for their consideration as appropriate;
4. Be submitted to the Senate Steering Committee for review and feedback and to determine that the proposal has followed the appropriate procedural channels and contains the requisite minimum documentation below:

- a. A description of the proposed change and the rationale for the change, including its impact on faculty, staff, and students, as well as other units;
- b. A tally of the faculty vote in the affected units;
- c. A description of the input received from appropriate college and/or faculty governing bodies;
- d. A budget impact statement;
- e. Statement of support from the appropriate Dean, Vice President, and Provost.

5. Be approved by the Faculty Senate.

Section 3. THE DEPARTMENTS- The department shall be the fundamental unit of academic and administrative organization within the University. Departments shall be either professional functions departments or teaching and research departments. For purposes of organization and budget, each teaching and research department shall be assigned to one and only one college. The formation of a department, its consolidation with other departments, its transfer from one college to another, or any other move which changes the original character of the department shall require the approval of the Faculty Senate.

- (A) The members of a department shall consist of all faculty members in the departmental budget, and other persons who teach or do research in the department and are accepted by the vote of the departmental faculty.
- (B) The program of a teaching and research department shall be conducted by the departmental faculty through a chair, who shall have general responsibility for the activities of the department.
- (C) The chair shall be nominated by the dean of the college after formal consultation with a committee of the department selected by its tenured members and after consultation with others in related fields outside the department. The nominations shall be forwarded to the President for approval. In those instances where the nominee of the dean of the college is not concurred in by the departmental committee, that committee's dissenting report should be forwarded to the President along with the nomination made by the dean.
- (D) Because the department is the fundamental unit of academic and administrative organization within the University, periodic evaluations of each department shall be conducted.

(E) The following procedure shall be followed when a change to the character of a department is proposed. A proposal shall:

1. Be submitted to the department faculty for a vote , by a procedure set forth by the department, the tally of which will be included in the proposal as it goes forward;
2. Be considered by the appropriate college/school faculty governing bodies, Dean/Director/Vice President of said unit;
3. Be submitted to the University Curriculum Committee and the Graduate Council for their consideration as appropriate;
4. Be submitted to the Senate Steering Committee for review and feedback and to determine that the proposal has followed the appropriate procedural channels and contains the requisite minimum documentation below;

-
- a. A description of the proposed change and the rationale for the change, including its impact on faculty, staff, and students, as well as other units;
 - b. A tally of the faculty vote in the department;
 - c. A description of the input received from appropriate college and/or faculty governing bodies;
 - d. A budget impact statement;
 - e. Statement of support from the appropriate Dean, Vice President, and Provost.

5. Be approved by the Faculty Senate.