

**Senate Steering Committee  
Minutes  
June 5, 2008  
12:00-2:00 P.M.  
Tigert 226**

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Attendees:

Frank Bova  
Amelia Bell  
Danaya Wright  
Al Wysocki  
David Quillen  
Ellis Greiner

Mike Katovich  
Sue Percival  
Elizabeth Bolton  
Barbara Wingo  
Carol Kem  
Jacob Chung

The meeting was called to order at 12:05 PM

The minutes of the May meeting were approved.

**Reports:**

• **Chair's Report**

**Frank Bova, Chair**

Frank Bova explained that the function of the Steering Committee is to vet items to make sure that items are ready to go to the Senate. Bova would like to restructure the Steering committee meetings to ensure that the council reports are done before information items. He reminded the committee that the committee is not supposed to debate the issues but rather determine if the issues are ready to go to the Senate. Bova discussed the Senate budget reductions and announced that the Senate office is considering reducing Senate meeting technology to accommodate the budget reductions.

**Council Reports:**

**Academic Policy Council**

**Danaya Wright, Chair**

The council will forward a letter to the President regarding the goals to meet as recommended by the APC. The council will review the following issues during the 2008-09 academic year:

- Academic Plan
- Textbook issues
- Minus grades- follow up
- Form a Conflict of Interest Committee
- Decide what issues need review at the APC level vs. the UCC level
- Determine to what extent department restructurings need to go to the council
- Follow up regarding 5 year review of deans

### **Budget Council**

**David Quillen**, Chair

The Budget Council talked to colleges about budget reductions and created a FAQ about budget reductions for the council's Web site. The council will meet with Matt Fajack, CFO, and Frank Bova will ask the President to appoint Mr. Fajack as an administrative liaison to the budget council.

### **Research and Scholarship Council**

**Jacob Chung**, Chair

During the 2008-09 academic year the council will:

- Look at compliance issues
- Follow up on the sabbatical resolution
- Determine the status of effort reporting

### **Welfare Council**

**Susan Percival**, Chair

The Welfare Council reviewed the Climate Survey data and will forward the approved childcare resolution to Kyle Cavanaugh.

The council will review the following issues during the 2008-09 academic year:

- policies about maternity and adoption leave
- tenure and promotion survey results
- faculty recognition
- 9 month faculty to be paid over 12 months

### **Information Item:**

- **Nominating Committee Report**

**Mike Katovich**, Nominating Committee Chair

Carol Kem reported on the nominating committee's recommendations for the 2008-09 academic year and suggested that appointments are made earlier so that committees can begin their work at the beginning of the fall semester. Bova will follow up with the President regarding recommendations.

The meeting adjourned at 1:50 PM