

**University Libraries Committee**  
**Minutes**  
**April 18, 2008**

**Members Present:** Cecilia Amador, Linda Bartoshuk, Alec Gruss, Ruth Lowery (Chair), Bridget McNamee, Gloria Moore, Leah Rosenberg, Judith Russell (Ex-Officio)

**Members Absent:** Frank Chapman, Lisa Diamond, Rae Jesano, Jeffrey Needell, Ralf Remshardt, Randi Smith

Meeting called to order at 3pm.

1. The minutes from March 21, 2008 were not approved, as not all members have reviewed them. They will be tabled until the next meeting.
2. Judith Russell, Dean of University Libraries, gave a brief report on the Library Reorganization Approval. This announcement was made at the Faculty Senate meeting on April 17 and presented as an information item. The process of tenure home changes has not yet begun. The new Associate Dean of Technology and Support position will be posted shortly.
3. Dean Russell reported on the Library Budget Status. President Machen deferred announcements on UF Budget Information until early May. The Faculty Senate Steering Committee meeting will be May 8.

The Libraries budget submitted to the Provost for reflected an anticipated 6% cut. Dean Russell distributed a handout copy of the proposed budget. If no cut is announced, Dean Russell would like to set a goal for departments to use 30% of OPS funding on Federal Work-Study. Currently, FWS comprises 4.5% of the OPS budget. The Music Library is the only branch which currently meets the proposed goal, at 62% FWS. This change would save an estimated \$200K, which would be allocated carefully. FWS is based on financial need and the Federal Government subsidizes 75% of those funds.

Dean Russell will give more information via e-mail once the budget announcement has been made.

4. Dean Russell reported that the Division of Sponsored Research (DSR) asked for a report on how the Libraries spent the \$1.5M funding provided for this fiscal year. The funds were spent as a partial payment of the Science Direct payment. Dean Russell drafted a letter to the DSR asking to increase funding to cover the entire bill for next year, at \$1.7M. She distributed a copy of the letter to ULC members. She and Wallace McLendon are attempting to schedule a face-to-face meeting with Winn Phillips. A response is expected by July or August.

Wallace McLendon reported that HSCL generates \$254M annually for the University and receives \$156K in return funding. He met with the new CFO to discuss this issue.

5. Members discussed the role of the ULC, including an appropriate relationship with HSCL and the Legal Information Center. A handout of the ULC Committee web page, including its responsibilities, was distributed. All agreed the committee

should serve a more active advocacy role on behalf of the Libraries. All agreed that both HSCL and the Legal Information Center should submit budget information to ULC for approval. Many ideas were posed as to how to mobilize faculty and promote awareness of Library needs. These ideas included inviting a Faculty Senate member to the ULC meeting, presenting at the next Faculty Senate meeting, inviting faculty to an information seminar, and presenting a State of the Library report at Faculty Senate meetings. Additional ideas included inviting distinguished professors to a dinner presentation, having ULC members attend dinners to present, creating a Friends of the Library Group, presenting to the Graduate Council Office, inviting Library Faculty Senate to meetings, and cultivating the student voice. It was also suggested that an Appreciation Event take place in the event that the DSR approves the proposed additional funding.

Wallace McLendon plans to form an HSCL Advisory Committee.

President Machen will not announce an Interim Provost until after the UF Budget announcement is made.

6. Dean Russell gave a brief update on the status of the Strategic Planning Task Forces. Only one Library Director has completed the charge.
  
7. Announcements:
  - This will be the last ULC meeting of the 2007-08 year.
  - Gloria Moore will head the new ULC Committee in the Fall 2008 semester.

Meeting adjourned at 4:30pm