

**Constitution Committee  
Minutes  
November 30, 2009  
345 Tigert Hall**

In attendance:

Margaret Temple Smith  
Cathy Martyniak  
Victoria Pagán  
Amelia Bell  
Jill Herndon  
Jim Seale

The meeting was called to order at 1:40 PM

The committee reviewed a memo from the Committee on Committees regarding the revised composition of the General Education Committee the (University) Curriculum Committee, and made appropriate changes to the By Laws. The changes will be presented to the Steering Committee.

The committee then discussed the development of a new by law to address the policies and procedures for vetting unit by laws and self-governance at the unit level. Jim Seale will forward a document from Barbara Wingo for the committee to review.

Margaret Temple Smith reported on the presentation of the drafted language (6C1-1.017(2) (b)) that was presented as an information item at the meeting of the University of Senate.

The minutes of the November meeting were amended to include Spring meeting dates: January 12, February 2, March 2, March 30, May 4, at 2 pm, place TBA; and then the minutes were approved unanimously.

The committee discussed its charges and purposes, with a view to future projects, including a summary of university governance for new committee members. Revisions to the “operating procedures” document were suggested.

The meeting adjourned at 2:50 pm.