

**Constitution Committee  
Minutes  
November 2, 2009**

Attendees:

Margaret Temple Smith  
Cathy Martyniak  
Jim Seale  
Michael Siebecker  
Barbara Wingo  
Angel Kwolek Folland  
Jill Herndon

The meeting was called to order at 2:45 PM

The May and October minutes were approved.

The council discussed the proposed regulations and assigned a “light” to each.

2.022 Red No Smoking and Tobacco Use  
2.003 Red Distribution of Printed Material  
3.0022 Green Bill Paying, Returned Check and Electronic Transfer Items Service Charges  
3.002 Green University Financial Services  
2.018 Green No Smoking

The council discussed changing the terms for chair and committee start dates from May 15<sup>th</sup> to June 1<sup>st</sup>. these changes will be brought forward when other changes are brought forward. These changes will be made to Article 4.

The council discussed the layoff unit language and considered the Welfare Council’s recommendations. Michael Siebecker moved to adopt the following language as the committee’s recommendation. The motion was approved.

**Drafted Language, Constitution Committee-6C1-1.017(2)(b), Revised 10-13-2009**

6C1-1.017(2) (b) The President or designee shall designate as a layoff unit any activity, function, or organizational level, such as a division, college, school, department, center, area, or program. The President shall base the designation of such layoff unit on grounds consistent with paragraph 6C1-1.017(2)(a) and shall not designate a layoff unit for the purpose of singling out any individual. The President or designee shall further consider special qualifications and relevant experience required for specific positions and may exclude such positions from layoff.

Margaret Temple Smith was elected chair elect.

The Committee on Committees is reviewing recommendations to change the Curriculum Committee and General Education Council’s structure and will bring forward a recommendation so that the Constitution Committee can draft language.

The committee discussed the possibility of creating a new bylaw to address shared governance and the review of unit level documents.

The committee will create a spring schedule at the next meeting.

The meeting adjourned at 3:30 PM

