

Constitution Committee (ConComm) meeting minutes

September 17th, 2009

Tigert 202

FINAL

Attendees: Barbara Wingo, Angel Kwolek-Folland, Jim Seale [Chair], Cathy Martyniak [Past Chair], Michael Siebecker

Not attending: Victoria Pagan, Jill Herndon, Margaret Temple-Smith

Guest: Jack Mecholsky

There was no agenda.

There will be 8 to 10 regulations to review/assign lights to this Fall. One of the regulation changes will be the new sick leave payout regulation. The lights document needs to be drafted before the 15th, so it can be posted one week prior to the October FS meeting. A face to face meeting dedicated exclusively to setting lights for the 8/10 Fall reg changes will be held on **TUESDAY, October 13th from 2:30 to 4pm.** As many ConComm members should attend as possible. Amelia will need to find us a room for the meeting. The lights document will need to be presented at the October 22nd Faculty Senate meeting. Jim is out that day so Cathy will present on his behalf.

Jim will attend the October 1th steers meeting.

Jim wants to have a Chair elect in place by the November meeting.

Topics left over from Spring 2009;

1. Timing of change from one Faculty Senate Chair to the next. May 15th is too early based on end of year issues. Jack was queried and he suggested June 1st. New Chair needs to be able to attend June Board meeting.
2. Departmental bylaw vetting procedures. Discussion about where to post possible college and departmental governance documents (such as constitutions or bylaws). Should go into a bylaw. Barbara drafted a procedure last year which the Provost approved. It will be forwarded to ConComm for review and possible action.
3. UCC and Gen Ed co chairs. Will wait for feedback from Committee on Committees.

Layoff unit language. Jack Mecholsky asked that ConComm draft language that better defines a lay off unit. There is current language on the books and last year at the (April? May?) Faculty Senate meeting new language was proposed. The new proposed language was controversial and therefore was tabled. There is some thought that a middle ground (a third option) that is more flexible would be helpful. Unit should not equal department. There are sub categories within departments. There is a fear that

language can be used to 'carve out' just one person. Jack would like this Committee to attempt to draft this new/third/middle language. Barbara Wingo will send out .pdfs of the current and the proposed language from this spring to the Committee ASAP. Both sets of language should be reviewed by all committee members and ideas on a middle ground/more flexible version be generated individually. A face to face meeting dedicated exclusively to the actual writing of this first draft of a middle/third option will be **MONDAY, SEPTEMBER 28th, 2:30 to 4:00 PM**. As many ConComm members should attend as possible. Cathy will teleconference in from vacation if she can. Amelia will find us a room with AV support so that on the fly drafting by all using visuals from the projector/screen can occur.

Discussion of a standing meeting time for the Committee was also discussed. Last year, we met between Steers and FS. That was tough because many times things were not ready to be reviewed by Steers. This year, we want to try to meet BEFORE Steers. Tuesday afternoons were good for those present. So, please add a standing ConComm meeting to your calendars for the **FIRST TUESDAY OF EVERY MONTH, FROM 2:30 TO 4**, starting November 3rd through to May of 2010. Amelia will find us a room with AV support.

Respectfully submitted

Cathy Martyniak, 9/17/2009