

**Senate Steering Committee
Minutes
December 6, 2007
3:00-5:00 P.M.
226 Tigert**

Attendees:

Rick Yost
Saeed Khan
Ellis Greiner
Barbara Wingo
Carol Murphy
Danaya Wright
Jerry Cutler
Al Wysocki
Frank Bova
Rebecca Pauly
Janie Fouke

Chris Snodgrass
Amelia Bell

Guests:

John Leavey
Mary Ann Ferguson
Daniel Wubah
Jeff Burkhardt
Tim Davis
Cathy Martyniak
Carol Kem
Joe Glover

The meeting was called to order at 3:02 PM

The minutes of the November 1, 2007 meeting were approved.

Reports:

▪ **Chair's Report**

Rick Yost, Chair

Rick Yost reported on the upcoming committee call for nominations. The deadline for nominations is January 18, 2008. A reminder will be sent to faculty in January. Volunteers are needed to serve on the Reitz Union master planning committee. There is concern amongst the faculty regarding the cost reduction efficiency task force recommendations as they relate to fleet management. Jerry Cutler will meet with Ed Poppell to discuss these concerns. The BOT discussed the new Biotechnology building on campus. The Senate will work to ensure that faculty are notified of meetings regarding this building.

▪ **Provost's Report**

Janie Fouke, Provost

The university has received more than 26,000 applications for admission. The application process is fully automated. The Provost would like to increase awareness of essay readers involved in the admissions process and increase the number of faculty readers. Dr. Fouke also reported on the budget.

Information Items:

Green Initiative Resolution

Jeff Burkhardt, Sustainability Committee Chair

This item will be presented as an information item at the December Senate meeting. The Steering Committee made suggestions for modifications to the structure and title of the resolution. Jeff Burkhardt will make these revisions and resubmit the resolution to the Senate office.

Curriculum Committee Items

Daniel Wubah, Associate Provost for Undergraduate Education

- Request to change degree name from Turfgrass Science to Golf and Sports Turf Management

This item will be presented as an information item at the December Senate meeting.

Committee on committees

John Leavey, Committee on Committees Chair

- Committee report format

John Leavey presented a revised committee report form to the Steering committee and asked for feedback.

Constitution committee

Mary Ann Ferguson, Constitution committee chair

- Changes to the Constitution

This item will be presented as information at the December Senate meeting.

Dr. Ferguson also discussed some unresolved issues including language that defines a faculty member and membership of the department. The constitution committee will continue to work on these issues.

The Steering committee also discussed the recommended changes to the General Education Committee and the University Curriculum Committee. Constitutional language was presented as an information item at the November Senate meeting.

Dr. Glover discussed a memo outlining the concerns of college deans regarding the proposal.

The Steering committee decided to remove the item from the December action agenda. The Committee on Committees will revise the proposal to create an even number of Senate elected members and Presidentially appointed members on the committee, the Senate will discuss objections raised in bullet number three of the memo at a later date and the Senate will deliberate the issue of chair. Carol Murphy suggested that the committees have an elected chair with an appointed liaison who understands the administrative aspects of both committees.

The Senate Chair will appoint an ad hoc committee composed of representatives from the Committee on Committees, Academic Policy Council, Constitution Committee, the General Education Committee and the Curriculum Committee Joe Glover, as a representative of the deans and a Provost office representative to discuss the issues surrounding the selection of chair.

Policy Council Regular Membership and college assemblies

Saeed Khan, member

The committee will discuss this item in January.

Council Reports:

▪ **Welfare Council**

Rebecca Pauly, Chair

The welfare council is reviewing the responses to the climate survey specifically the areas of: career development, communication and quality of life. The council is also reviewing the results of the promotion and tenure survey and whether an apparent lack of mentoring is college dependent. The council will also look at best practices for mentoring.

▪ **Budget Council**

Allen Wysocki, Chair

The budget council is looking at budget processes in colleges and is waiting for budget related issues to work on.

▪ **Research and Scholarship Council**

Saeed Khan, Chair

No report.

▪ **Academic Infrastructure Council**

Jerry Cutler, Chair

The infrastructure council is looking at information technology governance and models of IT governance. The council is also looking at ways for the council to be advisory to IT in the future.

- **Academic Policy Council**

Carol Murphy, Chair

The academic policy council is continuing to work on faculty authored course materials and conflict of interest. The APC voted to set up a task force to look into the Gordon Rule program. The General Education Committee will report to the University Curriculum Committee at the January meeting and the issue will come back to the Steering committee at the January meeting.

Action Item

- **Approve Senate Agenda for December 13, 2007**

Rick Yost, Chair

The meeting adjourned at 5:45 PM