

Meeting of the University Curriculum Committee May 6, 2003

Sheila Dickison convened the UCC at 1:30 p.m. in 200 Stuzin Hall.

Members present: Sheila Dickison, Chair, Bertha Cato, Myrna Courage, Anthony Dasta, Ken Gerhardt, Stephanie Hanson, Yumiko Hulvey, Stephen Humphrey, Jane Luzar, Albert Matheny, Andrew McCollough, Steve Pritz, Warren Viessman

Guests: Peggy Carr, Carl Graham, Alireza Haghighat, Trent Johnson, Jean Larson, Jim Leary, Gail Mitchell, Neil Sullivan, Theresa Vernetson

1. **Approval of minutes of the April 1, 2003 meeting:** The minutes were approved.
2. **Proposed change from College of Natural Resources and Environment to School of Natural Resources and Environment:** Sheila Dickison opened discussion of the proposed conversion of the College of Natural Resources and Environment (CNRE) to the School of Natural Resources and Environment (SNRE). Jean Larson questioned whether an open faculty forum had been called on this issue. She wanted to ensure that the faculty voice was heard before the item came to the Faculty Senate. Dean Neil Sullivan said the SNRE would be headed by a director who would report to the SNRE board which consists of the deans of the Colleges of Agricultural and Life Sciences, Engineering and Liberal Arts and Sciences. Jane Luzar said that a number of public meetings and forums have been held. A motion to accept the change from College of Natural Resources and Environment to the School of Natural Resources and Environment was approved.
3. **Proposed revisions to curriculum for Nuclear and Radiological Engineering:** Alireza Haghighat, chair of the Department of Nuclear and Radiological Engineering, presented proposed revisions to the curriculum. The changes are meant to reflect the changes in the discipline and the department and the emphasis on medical applications. A motion to approve the proposed revisions passed unanimously.
4. **Proposed curriculum changes in Landscape Architecture:** Tony Dasta and Peggy Carr presented proposed changes to the Landscape Architecture curriculum. The changes will decrease the number of required credit hours from 155 to 144. This will provide flexibility for students while maintaining the quality of the program. Sheila Dickison asked the department to consider adding LAA courses to its first two semesters. Professor Carr said they would be happy to do that. A motion to approve the proposed changes passed unanimously.
5. **Proposed name of minor for Information Technologies in Agriculture, Natural Resources and Life Sciences:** Jane Luzar presented the revised name for a new minor originally submitted as Information Technologies in Agriculture,

Natural Resources and Life Sciences. The new proposed name is Agricultural Information Technology. The new name was approved by acclamation.

- 6. Additional information on proposed minor in Organizational Leadership for Nonprofits:** Jane Luzar provided additional information on the proposed minor in Organizational Leadership for Nonprofits. A management course from the College of Business Administration and two leisure courses from the College of Health and Human Performance were added to the elective package. The changes were accepted by acclamation.
- 7. Proposed increase in hours required to earn Master of Public Health:** Ken Gerhardt presented an information item. The item announced an increase in hours from 36 to 48 required to earn a Master of Public Health degree. The change is designed to meet accreditation requirements.
- 8. Proposed policy on grade change deadline:** Steve Pritz presented the second draft of a proposed policy that would set a deadline for when a grade change could be submitted. The resubmitted version reads, "Grade changes will be accepted and processed by the Office of the University Registrar (OUR) for a period of one calendar year after the term in which the course was attempted. This policy does not apply to grades of I or I*, which designate a grade of incomplete. Any grade changes submitted after the deadline must be accompanied by additional supporting information or documentation justifying the extension and submitted to the appropriate college dean. If the dean approves the exception, he or she will forward an authorized grade change form to the OUR for processing." A motion to approve the grade change policy deadline passed unanimously.
- 9. Proposed new undergraduate and professional courses:** A motion to accept all proposed new courses was approved.
- 10. Notice of changes to undergraduate and professional courses:** A motion to accept all proposed course changes was approved.
- 11. Proposed curriculum changes in Agricultural and Biological Engineering:** Bud Viessman and Jim Leary introduced changes to the curriculum in Agricultural and Biological Engineering. These changes will allow students to become involved in the Integrated Process and Product Design program. A motion to approve the proposed changes passed unanimously.
- 12. Proposed minor in Sales Engineering:** Bud Viessman presented a proposed minor in Sales Engineering. The college has had a certificate program for years and has decided creating a minor would be beneficial to students. A motion to approve the proposed minor passed unanimously.

13. **Proposed curriculum changes in Materials Science and Engineering:** Martha McDonald presented curriculum changes in Materials Science and Engineering. These changes are designed to eliminate curriculum deficiencies identified by the faculty. A motion to approve the proposed curriculum changes passed unanimously.

14. **Proposed elimination of B.S. in Engineering Science:** Carl Graham presented a proposal to eliminate the B.S. in Engineering Science. It has been determined that students seeking this degree can attain the same educational level and benefit from greater name recognition by seeking the B.S. in Mechanical Engineering. A motion to approve the proposed elimination of the B.S. in Engineering Science passed unanimously.

15. **General Education:** Andy McCullough gave a brief overview of concerns held by the General Education Council. The primary area of concern is international diversity curriculum offerings. Another proposal is to disassociate (decouple) general education credit from course credit. Dr. McCullough will distribute further information to the UCC members for their review.

Bud Viessman and Myrna Courage announced that they are retiring from the university and service to the UCC. Sheila Dickison and the members thanked them for their many years of valuable service.

The meeting adjourned at 2:50 p.m.