

**Senate Steering Committee  
Minutes  
November 1, 2007  
3:00-5:00 P.M.  
226 Tigert**

---

**Attendees:**

Rick Yost  
Janie Fouke  
Frank Bova  
Mary Ann Ferguson  
Chris Snodgrass  
Saeed Khan  
Jerry Cutler

Bernie Machen  
Barbara Wingo

**Guests:**

John Leavey  
Cathy Martyniak  
Carol Kem

The meeting was called to order at 3:04 PM

The minutes of the October 4, 2007 meeting were approved.

▪ **Chair's Report**

**Rick Yost, Chair**

Rick Yost notified the steering committee that he authored an article on "Celebrating the Faculty" to run in next week's issue of InsideUF. The University Curriculum Committee and General Education Committee appointments have been finalized. Students have expressed concern regarding the student conduct code recommendations. The Research and Scholarship council is looking into sabbaticals and professional development leaves across campus.

▪ **President's Report**

**Bernie Machen, President**

Dr. Machen discussed the recommended honor court changes and noted that it is important for faculty to be included in the academic honesty process. The BOT voted on a 5 % tuition increase for undergraduates. Presidential goals for the upcoming year will be approved by the BOT. Dr. Machen stated that it is important for faculty to be encouraged through faculty enrichment programs. Dr. Machen also reported that a consulting group is looking at ways to improve efficiency.

**Information Items:**

▪ **Nominating Committee Report**

**Carol Kem, Chair Nominating Committee**

The nominating committee will send out the call for nominations before the semester break and will send a reminder in January before the deadline. The nominating committee also expressed concern that committees are not functional at the beginning of the academic year because appointments have not been finalized by that time. Rick Yost will emphasize the importance of service to the Senators and he will talk to the senior vice presidents about encouraging participation in the shared governance process.

▪ **Constitution Committee Proposed Language for General Education Committee**

**Mary Ann Ferguson, Chair Constitution committee**

The constitution committee presented three options for language regarding the general education committee. Chris Snodgrass moved to adopt option A. The motion was approved.

▪ **Proposed regulation (6C1-3.0375) regarding tuition cost**

**Mary Ann Ferguson, Chair Constitution committee**

Mary Ann Ferguson presented the regulation which will be presented to the Senate in November as an information item.

### **Council Reports:**

- **Welfare Council**

**Rebecca Pauly, Chair**

Rebecca Pauly visited the dean's breakfast and presented the results of the tenure and promotion survey. The welfare council is also looking into implementing a faculty club. Additionally, the council beta tested a search committee tutorial.

- **Budget Council**

**Allen Wysocki, Chair**

The budget council is gathering information regarding the budget and is working on a recommendation to replace faculty and staff computers on a regular basis.

- **Research and Scholarship Council**

**Saeed Khan, Chair**

The Research and Scholarship council discussed effort reporting and certification reporting at the end of each semester. The council discussed the possibility of combining the effort and assignment reports. The council is also looking into issues of faculty development and sabbaticals.

- **Academic Infrastructure Council**

**Jerry Cutler, Chair**

The infrastructure council is looking into campus security and the implementation of the e-learning system. Additionally, the council is looking into an alternate Tuesday/Thursday 75 minute class schedule.

### **Action Item**

- **Approve Senate Agenda for November 15, 2007**

**Rick Yost, Chair**

The meeting adjourned at 5:00 PM