



# Academic Calendar Guidelines

# University of Florida Academic Calendar Development Process



- Draft calendars are developed in the O.U.R. using state rules & university guidelines plus historical precedent data
- Draft calendars are first revised and approved by the University Curriculum Committee
- Draft calendars are approved by the UF Faculty Senate

# Rules of the Department of Education Board of Regents

## Chapter 6C-8 Educational Delivery

- (2) Effective August, 1985, the common entry periods shall be:
  - (a) The first three (3) weekdays after August 22;
  - (b) The first three (3) weekdays after January 4;
  - (c) The first three (3) weekdays after May 5;
  - (d) Each calendar shall also include the following:

Authority: Section 7(d), Art. IX, Fla. Const.; History: Amended 6-14-07.

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**UF minimum** instruction days per semester are:

Fall	81 Days
Spring	81 Days
Summer A	29 Days
Summer B	29 Days
Total	220 Days

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Homecoming is scheduled during the month of October at the request of the Faculty Senate. (Unless there are no home football games during October.)

# Spring Break

On October 17, 2002, the Faculty Senate directed “...that spring break would be scheduled after the ninth week of classes...”.

# University Religious Holiday Policy

The Florida Board of Education and state law govern university policy regarding observance of religious holidays. The following guidelines apply:

- Students, upon prior notification to their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith.
- Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.
- Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances.

# University Religious Holiday Policy

- If a faculty member is informed of or is aware that a significant number of students are likely to be absent from class because of a religious observance, the faculty member should not schedule a major exam or other academic event at that time.
- A student who is to be excused from class for a religious observance is not required to provide a second party certification of the reason for the absence.
- Furthermore, a student who believes that he or she has been unreasonably denied an education benefit due to religious beliefs or practices may seek redress through the student grievance procedure.



# UF Historical Precedence for Consideration

- Try to Start on Monday
- Housing Prep Time Needed Between Fall & Summer
- Try to Keep 5 Years Advanced Approved
- Avoid Spring Semester starting on Jan. 2<sup>nd</sup> –  
Because of Conflicts with Preview/ Regular Registration