

**Senate Steering Committee  
Minutes  
December 7, 2006  
3:00 - 5:00 P.M.  
226 Tigert**

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**Attendees:**

Danaya Wright  
Rick Yost  
Pradeep Kumar  
Anita Spring  
Janie Fouke  
Peggy Carr  
Kim Tanzer  
Rebecca Pauly  
Mary Ann Ferguson

Sandra Change  
Barbara Wingo  
Amelia Hugus

**Guests:**

Ken Gerhardt  
Tim Taylor  
Curt Hannah  
Carol Kem  
John Leavey

The meeting was called to order at 3:02 PM.

The October 26, 2006 minutes were approved.

**Reports:**

▪ **Chair's Report**

**Danaya Wright**, Chair

Dr. Wright reported that Allen Preston from the Physical Plant will present an information item regarding alternative transportation at UF. The alternative transportation options include rental cars and a taxi service. Bob Jerry will also present information on the Budget Allocation Committee. Dr. Wright notified the Steering Committee that the Alligator has created an ombudsman position. The UF Cultural Complex would like to host a Senate meeting at the Performing Arts center this spring. Dr. Wright also noted that Kyle Cavanaugh will become the new vice president for Administration and a new Vice President of Finances will be appointed to oversee all money including monies at Shands, the Athletic Association and the Foundation.

▪ **President's Report**

**Bernie Machen**, President

There was not a president's report.

**Information Items:**

▪ **Dispute Resolution Officer Recommendations**

**Curt Hannah**, Member AFTPRSC

Dr. Hannah presented the DRO recommendations. Dr. Machen agreed with these changes. This item will be information at the December Senate meeting.

▪ **Graduate Council Items**

**Ken Gerhardt**, Interim Dean Graduate School

- Proposal to sunset three degrees 1. the Master of Civil Engineering with a major in Civil Engineering 2. the Engineer degree with a major in Civil Engineering 3. the Engineer degree with a major in Coastal and Oceanographic Engineering

Dr. Gerhardt presented three sunset proposals for degrees in the College of Engineering. These items will be an information item at the December Senate meeting.

- **Constitution Committee** **Tim Taylor**, Constitution Committee
  - Question regarding the committee's authority to revise Bylaw 4E2 A,B,C

The Steering committee discussed the constitution committee's question about the above bylaw. Barbara Wingo will review the constitution and note all places where "tenure/tenure track" should read "faculty."

- **IT E-mail presentation** **Marc Hoit**, Interim CIO

This item will be presented in January with additional IT issues.

- **Honorary Degrees Committee Recommendations**

**John Leavey**, Chair Committee on Committees

The steering committee discussed the recommendations of the committee on committees and the sunshine laws that apply to this committee. In order for the committee to operate out of the sunshine the committee would have to serve only in a fact finding capacity. The honorary degree committee would need to discuss how to alter their process to achieve this. Barbara Wingo will work with the Honorary Degrees committee to make changes to their internal procedures to gain better Presidential input earlier in the process.

- **Provost Budget Allocation Committee**

**Bob Jerry**, Chair Budget Allocation Committee

This item will be an information item in December.

- **Minus Grades** **Anita Spring**, Chair Academic Policy Council

Anita Spring updated the steering committee on the minus grades issue which will be presented to the Senate as an action item in December.

## Council Reports:

- **Budgeting Council 5 min** **Frank Bova**, Chair

There was not a budget council report.

- **Research Council 5 min** **Mary Ann Burg**, Chair

The research council has begun discussing effort reporting. Dr. Fouke noted that she has heard that new software developed for effort reporting is not useable for faculty.

- **Academic Infrastructure Council 5 min** **Peggy Carr**, Chair

The Infrastructure council is looking into IT issues and talking to Academic Technologies about classroom technologies. Dr. Carr reported that the cultural plaza is interested in hosting a Senate meeting. The Steering committee requested that the Infrastructure council look into equipment rooms that close at 5 PM despite classes that use technology are held after 5 PM.

- **Faculty Welfare Council 5 min** **Rebecca Pauly**, Chair

The Welfare council reviewed the tenure survey results and found that problems are most often related to the timeline. The council also reviewed the climate survey, Sloan award implementation and childcare at UF.

- **Academic Policy Council 5 min** **Anita Spring**, Chair

The APC discussed the strategic work plan with the council. They will also review the president's long range goals and assess whether the strategic work plan is in sync with his goals.

The Senate agenda for the December 14, 2006 meeting was approved.

It was decided that the Welfare Council would consider the issue of whether the APB needs to review the P and T files for IFAS extension agents.

The meeting adjourned at 5:23 PM