

Council on Academic Policy, Curriculum and Structure
Friday, December 2, 2005
Minutes
10:30 A.M. -11:30 A.M.
207 Emerson Hall

Attendees:

Donna Duckworth
Barry Ache
Joan Frosch
Carol Murphy
Sheila Dickison
Ken Gerhardt
Jack Mecholsky

Jack Mecholsky called the meeting to order at 10:33 A.M.

The minutes of the November meeting were approved.

Joan Frosch will chair the council during the Spring 2006 semester.

Graduate Student forms- Ken Gerhardt updated the council on the graduate student forms. The forms are moving to an electronic format. There is still research that needs to be conducted to finalize plans to move forms to electronic format. Research and Graduate Programs is working on these plans.

Minus Grades- Sheila Dickison suggested that if the minus grades issue is a topic the council would like to reexamine then a group should review the original report and create a proposal to revisit the issue. The proposal should include reasons why the original report should be revisited, citing findings in the original report that may not be currently relevant.

Failing grade clarification- Sheila Dickison also updated the council on new failing grade clarifications. E0 is for students that never attended class and E1 is for students who stopped attending class prior to the end of class.
U0 is for students that never attended class and U1 is for students who stopped attending class prior to the end of class.

The University Curriculum Committee reviewed the clarifications but it did not go forward to the Senate because no change was being made to the grading system. The addition of the E and U clarification numbering system is for internal record keeping only so that the University can report attendance of failing students to the federal government for financial aid purposes.

Health Insurance- Ken Gerhardt informed the council that Research and Graduate Programs is moving forward with health insurance for graduate students on graduate appointments. The University is accepting proposals from vendors. Kyle Cavanaugh is creating a committee to review proposals and then invite vendors to discuss plans.

Currently, the committee consists of representatives from purchasing and Mr. Cavanaugh's office. There are also graduate representatives and a faculty member from Public Health and Health Professions who specializes in health insurance.

Dr. Gerhardt invited the senate to nominate a faculty member to serve on the committee. Joan Frosch (for Jack Mecholsky) will discuss at the steering committee and possibly the Senate meeting.

The meeting adjourned at 11:25 A.M.