

Policy Council on Planning & Budgeting

Wednesday, February 2, 2004

3:30- 5:00pm

354 Tigert Hall

Attendees:

Frank Bova, *Chair*
Ellis Greiner
George Wilson
Naomi Young

Absent

Jim Pettigrew
Colette St. Mary

Meeting was called to order at 3:37pm.

Chair's Remarks:

Frank Bova passed out to all documents compiled and gathered during the Interim Council's term. These documents included:

- (1) Financial Report 20003-2004
- (2) Draft of the Council Mission Statements
- (3) Final Statement from the Interim Council
- (4) Report on Receipts and Expenditures
- (5) Budget Program Revisions
- (6) Email Correspondences

Frank Bova began by providing a summary of the three budget processes which include:

- Legislative Budget – Operating Budget
- Deans Budget
- Upcoming Years Requests

It was also noted that the Deans will no longer be reporting to the Provost. They will report to their VP. Council members agree that it is necessary to meet with Administration to determine what their role will be and how and with whom they will interact.

Recommendations:

The Chair then addressed the Recommendations that were defined during the Interim Council's tenure.

- (1) Communication

Need to make this a bottom-up process. Recommended that regular meetings with the Provost be held.

Chair Bova will set up a meeting for all members to attend with Interim Provost Glover.

- (2) Participation

Faculty participation in the process needs to be encouraged. Including reports and information at the Faculty Senate meetings as well as in the Faculty Senate newsletter is to be considered.

(3) Interact with the Senate on a monthly basis.

It was suggested that a short presentation be made during Senate meetings to educate the Senators. Also including information, as well as links to the material on the Senate website and in the Senate newsletter would be beneficial.

Chair Bova will work with Naomi Young and Jim Pettigrew to develop a short presentation of the budget in layman's terms. These individuals served during the Interim period as well.

Providing information during the Senate orientation at the beginning of the school year needs to be set.

(4) Streams of Revenue

Important for faculty to know to understand where the sources are. What role can faculty play in this?

(5) Strategic Plan

Where will the faculty fit in? How will the Council be involved in shaping this?

Members:

Chair Bova identified that during the Interim Council's term they identified four individuals that should be invited as members of the Council. These individuals include:

- Provost or Designee,
- Representative from each Tower

Meeting Adjourned at 4:33pm.