

Policy Council on Planning & Budgeting

Friday, August 6, 2004, 3:00pm

CG-41, Comunicore, Health Center

Attendees:

Dr. James Cusick, Library, *Chair & Secretary*
Dr. Frank Bova, Medicine
Dr. Tom Hollinger, Medicine
Naomi Young, Library

Absent:

Dr. Jim Pettigrew, Medicine

- The council was initially to have six members serve but only had five members selected. As such, Dr. Anthony Brennan, past-Chair was invited, and agreed to, serve as the sixth member of the Council and will be attending the next meeting on September 2, 2004.

Remarks:

- Jim Cusick distributed copies of the 2003-03 Financial Report for the University of FL, and members went over various tables to see the contents of the report. Cusick also summarized his meeting the previous week with Dr. Pierre Ramond and with the Senate Steering Committee. Pierre asked that the council members (a) revise the council mission statement and decide what the purview of the council should be, and (b) determine the number of members the council should have.

Old Business:

Members made the following decisions about the Council:

- 1.) Name: Shorten and simplify the name to Policy Council on Planning & Budgeting.
- 2.) Membership: Hold the number of members to six (6). The Council recommends the following guidelines to the Senate Nominating Committee:
 - a. The Nominating Committee should encourage a broad spectrum of faculty to run for election to the Council, trying as much as possible to get faculty from Medicine, Liberal Arts & Sciences, and IFAS/ Agriculture to run for a place on the Council, and for all major divisions of the University to put up candidates,
 - b. The Committee should try to ensure that at least some candidates have 12 month appointments so the Council can easily carry on its business year-round (and especially in the Spring and Summer when budgeting decisions are made),
 - c. The term of office for members should be offset so that no more than 50% of the Council is up for election at one time,
 - d. There should be a budget orientation session for all members, new and old, at least once per year.
- 3.) Mission and Purview of the Council: The Constitution defines the purview of the Council as “all matters that address global academic issues for the University of Florida: the setting of its academic priorities; the creation, modification, or deletion of its academic programs; and its strategic planning and evaluation process. On these matters, the Council forwards recommendations to the Faculty Senate to present to the President (or designee). The Council serves a consultative role to the Administration on issues of student tuition and University budgeting, and as a liaison with the Board of Trustees and the Legislature on special initiatives of academic importance.”

- a. Following discussion, members decided that the Council should *not* play a liaison role with the Board of Trustees or Legislature, that this role is better filled by the President of the Senate and the Administration, unless there is a specific request from the Faculty Senate for the Council to become involved.
- b. Members further defined the main functions of the Council as (1) to collect and disseminate information about University budgeting, and planning, keeping track of how the budget is shaping up each year, and informing the steering committee, council chairs, and Senate; (2) to monitor decisions about planning and budgeting, to see that allocation of resources conforms to the expectations of the Faculty Senate and the University's long and short term strategic plans; and (3) to act as an advocate with the Administration for faculty concerns about academic priorities, budgeting, and resource allocation. These functions are consistent with the purview outlined in the Constitution.

4.) Determining the relation of the Council to other Policy Councils and to Senate Committees:
Discussion of this was tabled for a future meeting.

Other Business:

The members of the policy Council plan to attend the next Faculty Senate Steering Committee Meeting, (Thursday, September 2, 2004 at 3:00pm in 226 Tigert Hall) where Provost David Colburn will present an orientation on the University budget.

Prior to this date, Jim Cusick will try to set up a session with University Budgeting on how to interpret and analyze the final annual Financial report. The date for this session is tentatively set for the afternoon of September 19th or 20th.

Next meeting T.B.D.

Adjourned