

University Libraries Committee
Minutes
October 11, 2006

Members Present: Dale Canelas (Ex-Officio), Robin Lauriault, Jeffrey Needell, Ruth Lowery, Gloria Moore and Ralf Remshardt

Members Absent: Joachim Hammer, Jason Neelis and Crystal Thorpe

Guest: John Ingram

1. The [September 13, 2006](#) minutes were approved as written.
2. Director for Library Public Services Carol Turner reviewed the [proposed](#) increase in library fines document previously submitted to the Board of Trustees. The University Libraries Committee (ULC) members in attendance recommended the following revisions:
 - Reserve material fines – change to up to 1 hour late charge a \$1.00 fine and after one hour increase fine to \$10/hour.
 - Recall material fines – change to allow 2 day grace period and then impose a \$10/day fine.

The ULC members present also recommended an email reminder be distributed to faculty at the end of spring to make materials they have checked out available to a proxy if they are going to be away during the summer. The faculty member would also need to provide the proxy's contact information to the library. This would help faculty members avoid fines for materials recalled during their absences.

Carol Turner advised the committee of the difficulties Inter Library Loan (ILL) is experiencing due to borrowed materials not being returned on time. Delinquent returns put the UF Library's borrowing privileges at risk of being terminated by lending institution(s). Currently, the UF Library only blocks a user's privileges if materials are not returned on time; however, imposing fines is being considered. This topic will be brought back to the ULC at a later date.

Carol Turner explained the Library is currently reviewing the lap top and study room check-out policies.

Currently all library fines collected go to the UF General Fund. A motion was made and seconded that a request be submitted to UF Administration stating all funds generated from lost book fines should be returned to the library.

3. Several ULC members attended the September 28th [Council on Academic Infrastructure and Support](#) meeting. ULC Chair Ralf Remshardt explained the meeting provided valuable historical information on how the Infrastructure Council came to look at the libraries. Will Harrison also spoke about the Future of the Libraries Taskforce. A motion was made at the Infrastructure Committee meeting to take library information to the Senate. Dr. Remshardt encouraged ULC members to attend that Senate meeting.
4. Ralf Remshardt was asked by the Dean of Fine Arts to determine the status of the Fine Arts Library proposal. Director of Libraries Dale Canelas submitted the proposal

approximately 1 year ago and to date has not received any feedback. It was prior to Provost Fouke's tenure so Ms. Canelas offered to bring the proposal to Provost Fouke's attention and request a status report. The Music Library is also in need of a new building as well. The current flooring cannot withstand any additional weight. It is literally one book in; one book out. Ms. Canelas believes it would be very useful to consolidate the Fine Arts Library and Music Library into one physical building. She noted the former Dean of Fine Arts had suggested a location.

Ms. Canelas added she believes the Marston Science Library (MSL) should be assessed and brought up to the standard of the new Library West. Many students utilize Library West despite their field of study materials being located in MSL due to the amenities and environment of the new Library West.

5. The next University Libraries Committee meeting is scheduled for Wednesday, November 8, 2006. Thus far agenda items are as follows:
 1. Approve October 11, 2006 minutes