

University Libraries Committee
Minutes
February 8, 2006

Members Present: Charles Byrd, Dale Canelas (Ex-Officio), Richard Conley, Jason Fleming, Blake Landor (Chair), Jason Neelis and Ralf Remshardt

Members Absent: Robin Lauriault and Crystal Thorpe

Guest: Joe Aufmuth and Carol Turner

1. The [December 16, 2005](#) minutes were approved.
2. Carol Turner reviewed the most recent draft Library West service policies.
 - Faculty Study Rooms
 - An online request form has been created and will be available on the Library Web site in advance of the fall 2006 semester.
 - A waiting list process has been incorporated into the policy.
 - The language in the first paragraph will be clarified to make it clear priority will be given first to applicants on sabbaticals and secondarily to Assistant Professors.
 - Graduate Study Carrels
 - An online request form has been created and will be available on the Library Web site in advance of the fall 2006 semester.
3. Library Senator Joe Aufmuth reported on the library café proposal to the Policy Council on Academic Infrastructure and Support. Joe submitted the University Libraries Committee report as well. In summation the comment from the Policy Council chair was, “The stated position of the Policy Council on Academic Infrastructure and Support was not to tell the University of Florida Administration how to budget their money.”

Joe suggested Faculty Senate Chair Kim Tanzer be contacted about the proposal review process to assure the University Libraries Committee (ULC) is submitting proposals in the most efficient/effective manner.
4. The library café proposal in on the February 22, 2005 Budget Council meeting agenda. ULC Chair Blake Landor, Library Senator Joe Aufmuth and either Director of University Libraries Dale Canelas or Interim Director for Support Services Bill Covey will attend this meeting.

After a preliminary discussion with Budget Council Chair Frank Bova, Blake Landor anticipates the following questions:

1. What precedent is there for this on campus, i.e. how are the various campus coffee kiosk profits handled? Are there any similarities or parallels with the library café proposal?

2. What is the rationale for the proposal? Per Dale Canelas, it is provide an income stream to maintain the library due to building and materials damage that will result from having a full service café presence in the library. Such as refurbishing the building, repair of books and salary dollars for positions overseeing these tasks.
 3. How will money be handled and monitored by the library and what controls are in place?
5. Deputy Director of Libraries/Director for Collections John Ingram discussed the Spring 2006 Collection Budget Reduction Project. Library selectors have been asked to identify \$750,000 in continuation (serials) subscriptions that will be cancelled if the library does not receive a budgetary increase next fiscal year. This is unavoidable after years of the library receiving flat budgets and inflation cutting the budget by \$300,000 per year. It was noted this is a very serious problem that can only be corrected by the University of Florida Administration. Dale Canelas has explained the situation to Provost Fouke and the provost is putting this on her agenda.

Selectors will begin contacting faculty next week. John Ingram asked for advice on how the selectors could work with the faculty to get their advice on what subscriptions to cancel if the collection budget reduction project has to be enacted. The following suggestions were made:

- Dale Canelas will attend an Academic Senate meeting to provide this as an information item.
- Announce project on the Library Web site providing links to selectors as well as a section where faculty could submit questions.
- Create searchable journal list so faculty could rate which journals they use the most.

It was noted the project will result in increased ILL costs. It was also noted that in order to be a net borrower UF must also be a net lender; hence UF must possess the materials other places need. This project will also affect the other State University Libraries due to the consortia.

6. The below future agenda topics were suggested:
- Geographic Information Services – Joe Aufmuth
 - Libraries Role in Archiving Scholarly Communication – Stephanie Haas & Martha Hruska