

University Libraries Committee
Minutes
December 14, 2005

Members Present: Dale Canelas (Ex-Officio), Jason Fleming, Blake Landor (Chair), Robin Lauriault, Jason Neelis and Ralf Remshardt

Members Absent: Charles Byrd, Richard Conley and Crystal Thorpe

Guest: Carol Turner and Naomi Young

1. The [November 16, 2005](#) minutes were approved.
2. Carol Turner reviewed the most recent draft Library West service policies.
 - [Faculty Study Rooms](#)
 - An online request form is being created. Carol Turner will provide an example at the January 11, 2006 ULC meeting.
 - A recommendation was made to maintain a waiting list. Carol Turner will look into the possibility/feasibility of maintaining a waiting list.
 - Carol Turner will confirm the number of carrels that will be available.
 - [Group Study Rooms](#)
 - [Graduate Study Carrels](#)
 - An online request form is being created. Carol Turner will provide an example at the January 11, 2006 ULC meeting.
 - The following changes were recommended for paragraph 1, line 5

From:

have passed their general exam and are writing their doctoral dissertation or master's these may apply.

To:

have passed their general exam and are writing their doctoral dissertation may apply and will receive priority. Master's thesis students may apply for any remaining carrels.
 - [Graduate Floor](#)
 - A recommendation was made to install more lockers however it is not known at this time if there will be space available.
 - This floor will be accessed with the graduate students Gator One card.
3. The undergraduate library instruction presentation was postponed.
4. The Policy Council on Academic Infrastructure's Thursday, December 8th meeting was devoted to UF parking issues. Scott Nygren served his last meeting as chair of the Policy Council on Academic Infrastructure; beginning in January, Brian Weber will be the new chair. Mr. Nygren believes the ULC and the Policy Council on Academic Infrastructure

should collaborate on the Library Café proposal. Ed Poppell should be available at future Policy Council on Academic Infrastructure meetings to answer questions about the Library Café. The Library Café proposal has not officially been added to the January Policy Council on Academic Infrastructure Meeting agenda. Blake Landor will send a copy of the ULC's report to Bryan Weber as he will decide if the Library Café proposal will be included on the January agenda. Naomi Young (Library Faculty Senator) will ask if a library senator should be present at this meeting.

Blake Landor also spoke with the new Committee on Committees' Chair Michelle Foss. She is interested in the ULC and Committee on Committees meeting in January to discuss the ULC's response to University Constitution Committee's Chair Chris Snodgrass summarizing the ULC's rationale for the original proposed charter amendments. ULC members agreed to wait for the Committee on Committees' response before deciding if there is a need for the two committees to meet.

5. Christene Eastman, UF Facilities Planning and Construction emailed William Zemba with Aramark on November 17, 2005 with a request to review the Starbucks plans. He responded on November 30th stating the preliminary plans would probably be available the week of December 5th. She emailed him again today as she has not received any additional information about the plans.
6. The below future agenda topics were suggested:
 - Library PR & Marketing Committee library services presentation along with Library West opening day ceremony discussion. (January meeting)
 - New database presentation (January or February)
 - Digital Library Center and Institutional Repository report (February meeting)
 - Provost Library Study Task Force update