

**University Libraries Committee
Minutes
November 16, 2005**

Members Present: Charles Byrd, Dale Canelas (Ex-Officio), Jason Fleming, Blake Landor (Chair), Robin Lauriault and Ralf Remshardt

Members Absent: Richard Conley and Jason Neelis

Guest: Joe Aufmuth and Priscilla Williams

1. Committee member introductions were made.
2. The [April 8, 2005](#) minutes were approved. The [October 19, 2005](#) minutes were approved contingent upon changing “working” to “wording” in number three, paragraph one, line four.
3. Priscilla Williams addressed some of the Committee on Committees (COC) [recommended changes](#) to the ULC’s proposed charter amendments. In the “Appointment” category the Committee on Committees suggested reducing the faculty member requirement from fourteen to nine and eliminating the specificity of academic rank and college membership. After a lengthy discussion the ULC members decided ULC Chair Blake Landor will draft a response to University Constitution Committee Chair Chris Snodgrass summarizing the ULC’s rationale for the original proposed charter amendments. He will copy the Committee on Committees.
4. ULC Chair Blake Landor attended the November 10th Policy Council Meeting. At the conclusion of that meeting he was given the opportunity to provide a brief ULC report. The Policy Council Chair recommended holding a future meeting dedicated to discussing the library and in particular the Library Café. In her report to the Faculty Senate on November 17, Kim Tanzier will mention that continuing concerns about the Library Café are being discussed by the Policy Council on Academic Infrastructure as well as ULC. Blake Landor will attend this meeting. Kim Tanzier has requested a report from the ULC by December 15th outlining what the committee has been doing and whether Blake Landor will address the senate on the ULC’s behalf in spring.

Library Faculty Senate Representative Joe Aufmuth provided a brief report about the library faculty governance status. He indicated the majority of Library Faculty Senate Representatives support the Library Café proposal and are willing provide a letter of support.

Dale Canelas provided the Library Café proposal to Ed Poppell in May 2005. To date she has not received a written response, but did receive a negative oral response.

The Library Café proposal was approved contingent upon the following changes:

Page 1, Paragraph 4, Line 1

From:

As I understand it, **ARAMARK provides the university 10% of the gross sales.**

To:

As I understand it, **ARAMARK provides the university a percentage of the gross sales.**

Page 2, Paragraph 1, Bullet 1

From:

- 10% of gross sales, 5% to library and 5% to business services paid monthly

To:

- Percentage of gross sales to be divided 50/50 with 50% to library and 50% to business services paid monthly

Page 2, Paragraph 1, Bullet 4

From:

- Utilities to be absorbed by UF, but ARAMARK must do "build-out" of the space, including anything related to the food service -- counters, refrigerators, coffee equipment, recycle bins, etc.

To:

- ARAMARK will absorb utilities and must do "build-out" of the space, including anything related to the food service -- counters, refrigerators, coffee equipment, recycle bins, etc.

Page 2, Paragraph 1, Bullet 6

From:

- Ongoing committee with library representatives to make resolve problems and make recommendations about services to be provided, improved or altered

To:

- Ongoing committee with library representatives to resolve problems and make recommendations about services to be provided, improved or altered

Page 2, Paragraph 1, Addition of 7th bullet

- Library Director should be included in current and future contract negotiations

5. The following areas were discussed as future agenda topics:
 - Library PR & Marketing Committee library information packet presentation and Library West re-opening events discussion. Dr. James Billington was suggested as a possible opening ceremony speaker.
 - Institutional Repository process discussion with Digital Library Center.
 - Library database information session
 - Ongoing report from Blake Landor on Policy Council meetings

- Report from Blake Landor on the Provost's Ad-hoc Library Study Committee. He has asked to attend the committee's first meeting
- What additional funding consideration is the library given when new academic programs are added? Library participation in Academic Policy and Curriculum Structure Committee meetings so the library is notified when new academic programs are added.
- The effects publishing in electronic journals has on the library.
- Future ULC meetings will be held the second Wednesday of the month with the next one scheduled December 14th, 3p-4:30p in the Smathers Library 1st Floor conference room.