

University Libraries Committee
Minutes
January 27, 2004

Members Present: Anna Brajter-Toth, Dale Canelas (Ex-Officio), Blake Landor (Chair), David Reitze, Mark Rush, Michael Tsin, Brian Ward, Julieanne Yanez

Members Absent: Jason Fleming, Franz Futterknecht, April Roam, and Phillip Wegner

1. The [October 2003](#) minutes approved.
2. Blake Landor (Chair) reviewed the committee's responsibilities and membership:

Responsibilities:

- A) Make recommendations to the Faculty Senate as to the allocations of funds for the purchase of library books.
- B) Inform the President as to the needs of the library.
- C) Make policy recommendations on library matters broadly affecting faculty and students.
- D) Advise the Director as to the coordination of all libraries on the campus and as to the establishment of branch libraries.

Status:

- A) Accomplished with the approval of the library material budget at the October 2003 ULSC meeting.
- B) Accomplished when Dale Canelas met with President Machen in April 2003. A brief discussion took place of the ULSC's role in advising President Machen of faculty support for the library's priorities. No conclusion was reached concerning the most effective approach.
- C) Recommendations are currently being made to Administration.
- D) Dale Canelas noted that the establishment of branch libraries is a very rare occurrence.

Two students, Leah Bartley and Kristen Vocelle resigned from the committee. Given that the remaining two students are undergraduates a motion was made to balance the committee by recruiting two graduate students to serve on the committee. Blake Landor agreed to contact the graduate school in an effort to recruit two graduate students to serve on the committee.

3. The following list of future agenda items was compiled:

February –

- a. Report on Digital Library initiative – Erich Kesse
 - b. Possible update on budget situation – Dale Canelas
- March –
- a. Report on electronic databases now available
 - b. Possible update on budget situation – Dale Canelas
- April –
- a. Assessment of library quality – Steve Shorb will be invited to provide a report on the results from the current LibQual Survey. Results from previous LibQual survey available at <http://www.uflib.ufl.edu/admin/toolbox/STP0304/2003LQR.pdf>
4. UF Library Quality Indicators compared to Selected Top Public Research Universities was reviewed. Dale Canelas reported on the decline in the UF Libraries material budget over the past several years.
 5. Dale Canelas is going to approach President Machen for help with outside fundraising for the Library West addition. Surplus library items (furniture, equipment, etc) will be auction off in the Library West parking lot starting at 9:30a on January 30th. The installation of a web cam during the construction period was suggested. Dale will present this idea to the construction firm.
 6. Committee members agreed to meet once a month. The next meeting will be scheduled for February.