

**Presidential- Faculty Senate Joint Task Force on  
Shared Governance Implementation  
Minutes  
December 7, 2005  
4:00-5:00 P.M.  
361 Reitz Union**

**Members Present:**

Tony Brennan  
Vivian Correa  
Mary Ann Ferguson  
Will Harrison  
Kathleen Long  
Greg Schultz  
Danaya Wright

Tony Brennan called the meeting to order at 4:06 P.M.

The minutes of the Nov. 16, 2005 meeting were approved. The minutes of the Nov. 30, 2005 meeting were approved with the addition of the review of the College of Dentistry Dean's evaluation.

Kathy Long and Mary Ann Ferguson discussed the committee draft report that Danaya Wright distributed with updated charts.

The task force members discussed defining roles for faculty and administrators.

Tony Brennan described a possible distribution process for the draft report.

The first draft will go to the President and Faculty Senate Chair.

Then the draft will be distributed to the Faculty Senate.

Once the Senate has seen the draft it will be distributed to all faculty.

The task force may arrange workshops to discuss the draft.

The group will continue to work towards defining best practices to demonstrate ways for colleges and departments to develop constitutions, by laws and policies.

The committee will also revise the areas of responsibilities chart to clarify the task force's position is showing examples of ways to implement shared governance through constitutions, by laws and policies rather than telling colleges how it should be done.

Tony Brennan gave suggestions for recommendations that the task force make to colleges including: helping colleges identify how administrators, faculty and the senate understand and measure the effectiveness of shared governance and how colleges can include shared governance principals in evaluations while keeping the two mutually exclusive.

Jean Larson is working on the best practices inventory.

Kathy Long and Mary Ann Ferguson will continue working on the draft report and the principals chart.

Danaya Wright, Vivian Correa and Robert Thomas will develop templates for colleges to use to form constitution and by laws. They will also give examples of items that can or should be included in these documents. For example: a definition of faculty and an explanation of eligible voters may be included in a constitution.

Mary Ann Ferguson and Kathy Long agreed to incorporate changes discussed on the draft document. It was agreed to emphasize the principles set forth in the Task Force on Shared Governance Report (2004).

The meeting was adjourned at 5:30 PM.