

**Presidential- Faculty Senate Joint Task Force on  
Shared Governance Implementation**

**Minutes**

**November 30, 2005**

**4:00-5:00 P.M.**

**287 Reitz Union**

**Members Present:**

Tony Brennan  
Jean Larson  
Vivian Correa  
Mary Ann Ferguson  
Will Harrison  
Kathleen Long  
Greg Schultz  
Robert Thomas  
Danaya Wright

Tony Brennan called the meeting to order at 4:08 P.M.

The minutes of the November 16, 2005 meeting will be reviewed at the Dec. 7<sup>th</sup> meeting.

Tony Brennan discussed the 5-year plan for administrative reviews. Part of the committee's charge is to incorporate an evaluation process for the effectiveness of shared governance. The committee should look at what can be done to encourage participation and how is that evaluated? The committee may look into asking Dr. Fouke to include components of shared governance as criteria for Dean evaluations.

Vivian Correa distributed information on the College of Education Dean evaluations. These annual evaluations stay within the college. The results are not shared with the Provost. The evaluation samples will provide examples for the committee to use to determine how evaluations can be used to assess the effectiveness of shared governance.

The committee also reviewed the College of Dentistry dean's evaluation.

**Written Report Submission**

Jean Larson discussed submissions of written reports. Danaya Wright will provide a written report to follow up on her oral report and graphic illustration of the College of Journalism. Kathy Long will send out her brief written report on the College of Agricultural and Life Sciences.

**Sub Committee Reports**

Dr. Wright reported for the Subcommittee on Draft Principals. The group created a chart outlining draft principles in three different areas including activities, scope of responsibility and procedures. This chart displayed the responsibilities of Faculty and Administration and shared/mutual responsibilities.

Dr. Brennan asked the committee to bring specific recommendations to the December 7<sup>th</sup>, 2005 meeting.

Greg Schultz reported for the Draft Charts subcommittee. He distributed a report and chart. The sample organization chart is for the department of Chemistry. Distributed information also included a list of all committees in the department of Chemistry.

Dr. Schultz explained the charts subcommittee report including a chart the committee created regarding shared governance issues. The chart has four boxes administration, administration/faculty consultation/ administration/ faculty recommendation and faculty. Items were placed in the boxes indicating responsibilities that ranged along a continuum from administration determination to faculty determination.

Dr. Brennan announced that Amelia is putting together under a single link the reports on the colleges. The link, on the shared governance Web site is titled "College Reports on Shared Governance."

There was a lively discussion of the reports of the two subcommittees and comments that the two fit together quite well.

At the December 7 meeting, Greg Schultz will present a revised version of his shared governance chart, and the Draft Principles subcommittee will present a revised version of their report. Members of the task force are encouraged to send the comments and suggests to both groups.

It was suggested that all documents be shared via the task force list serve, and that all documents come with a footer that indicates the draft, and if it supersedes an earlier document, which document it supersedes. The Shared Governance task force Web site is SGTASKFORCE-L@LISTS.UFL.EDU.

At the next meeting we will discuss ways to focus the developing document on our original charge.

The meeting adjourned at 5:25 p.m.

### **Proposed Spring 2006 Task Force Meetings**

- Jan. 18, 2006, 4-5 P.M. 284 Reitz Union
- Feb. 1, 2006, 4-5 P.M. 349 Reitz Union
- Feb. 15, 2006, 4-5 P.M. 283 Reitz Union
- March 1, 2006, 4-5 P.M. 285 Reitz Union
- March 22, 2006, 4-5 P.M. 284 Reitz Union
- April 5, 2006, 4-5 P.M. 283 Reitz Union
- April 19, 2006, 4-5 P.M. 283 Reitz Union
- May 3, 2006, 4-5 P.M. 283 Reitz Union