

**Presidential- Faculty Senate Joint Task Force on
Shared Governance Implementation
Minutes**

November 2, 2005

4:00-5:00 P.M.

287 Reitz Union

Members Present:

Tony Brennan

Jean Larson

Jimmy Cheek

Vivian Correa

Mary Ann Ferguson

Will Harison

Kathleen Long

Gregory Schultz

Robert Thomas

Danaya Wright

Jean Larson called the meeting to order at 4:06 P.M.

The minutes of the October 19, 2005 meeting were approved with two changes. The changes will be reflected in an edit of the minutes and redistributed.

College of Dentistry

Vivian Correa reported on the College of Dentistry. She distributed a packet of information outlining shared governance practices including policies on the dean's evaluation, chair's evaluation, and department evaluation. The College of Dentistry Constitution was ratified in January 2005.

Dr. Correa interviewed Dean Dolan and Dr. Blaser, Chair of the Faculty Assembly.

At the annual college retreat the Dean presents a "State of the College" report. She reports on the budget and statistics of the college. It is also a professional development opportunity.

Dr. Correa will request a copy of the online evaluation template and inquire about the appeals process if the faculty do not agree with the Dean's actions.

Dr. Correa also reported on the College of Medicine.

College of Medicine

The College of Medicine has a constitution and it was ratified since February 2005. The college has a large faculty council with representation from each of the departments in the college plus officers. The by laws and council has helped changes such as changes to

the compensation plan and tenure and promotion guidelines. The Dean has given the curriculum to the assembly and curriculum committee.

Will Harrison reported on four colleges; Public Health and Health Professions, Pharmacy, Veterinary Medicine and Nursing.

Dr. Harrison reported having difficulty analyzing the best practices and where shared governance is being promoted. He pointed out that the college may say that shared governance practices are reflected in policies and practiced but faculty members may have different opinions on the effectiveness of shared governance within the college.

College of PHHP

Dr. Harrison spoke with Associate Dean Stephanie Hanson in the college of PHHP. The college does not have a constitution but they have faculty and staff guidelines. The college holds quarterly meetings where attendance is taken. The faculty may submit issues for discussion at these meetings. The college name change was voted on by all faculty. The college also has committees that are composed of faculty members. The tenure committee is half appointed and half elected. The dean attends one faculty meeting a month out of six departments.

College of Pharmacy

Dr. Harrison spoke with Dean Riffie of the college of Pharmacy. Personal communication with the dean is possible. The college hosts an annual retreat to discuss current issues. There is no constitution but the college does have a policy manual. There are executive committees and faculty groups that meet. The policy manual states that "Faculty and staff are encouraged to participate in a collegial system of governance." The faculty has power to legislate on issues of interest to more than one department or in the interest to the college. All tenure committee members are elected by the faculty. This committee will also serve in an advisory role to the dean at the dean's request.

College of Veterinary Medicine

Dr. Harrison also spoke with Dean DiPietro from the college of Veterinary Medicine. The college does not have a constitution but the college has by laws. The dean supports shared governance. The Administrative Council and the Faculty Council has one or more representative from each department as elected by the department. The faculty council considers all matters brought forth by the faculty and brings the issues forward as necessary. The Dean appoints all committees after consulting with the administrative council. Faculty meetings occur at least quarterly. The Dean attends two faculty meetings of each department each semester.

College of Nursing

The College of Nursing has by laws for faculty organization. The faculty organization is elected by faculty and a president is elected and presides over the meetings. Every administrator is also considered a faculty member. The college tried not to create a 'we'/'they' culture. The college has a formal review committee of three elected and two appointed faculty for tenure review.

HHP

Robert Thomas reviewed the College of HHP and distributed a packet of information outlining the college practices. The college conducts annual peer evaluations by computer. These evaluations are used to determine merit pay.

Dr. Ferguson pointed out that the findings by Dr. Thomas of HHP are disputed by the faculty survey.

Dr. Brennan said that the committee needs to be aware of the fact that how practices are implemented and how practices are perceived can reflect differently depending on whether an administrator or a faculty member is talking about shared governance.

The committee will ask that Karl Pister and Patricia Brennan discuss shared governance practices at the college level.

The committee will draft until level guidelines before guests come to speak about shared governance.

Jimmy Cheek and Greg Schultz will discuss their findings first at the next meeting.

Dr. Brennan asked committee members to work with assigned sub committees to create best practices and mechanisms.

The meeting adjourned at 5:04 P.M.