

**Presidential- Faculty Senate Joint Task Force on
Shared Governance Implementation
Minutes
October 19, 2005
4:00-5:00 P.M.
346 Reitz Union**

Members Present:

Tony Brennan
Jean Larson
Jimmy Cheek
Vivian Correa
Mary Ann Ferguson
Will Harison
Janie Fouke
Kathleen Long
Robert Thomas
Danaya Wright

Tony Brennan called the meeting to order at 4:05 P.M.

The minutes from the October 5, 2005 meeting were approved.

Task force members began giving sub committee reports.

College of Agricultural and Life Sciences

Kathy Long reported about the College of Agricultural and Life Sciences. The highlights of the findings are that the college has an elected faculty council that meets monthly with the Vice President of IFAS and meets quarterly with the Deans. The college uses Interdepartmental Management Memos in lieu of a constitution. There is a college constitution in existence however, it is not fully implemented and administrators do not know if the constitution was endorsed.

All committee members are appointed by Deans. There are eight committees in the college. The current dean feels that more faculty involvement is needed and recognizes the need for elected faculty and student representation on councils and committees. Dr. Long did not ask about learning curves and length of service.

Dr. Fouke suggested that the committee talk to colleges about what should happen not how it will happen. This may help to relieve any misunderstandings.

College of Journalism survey

Mary Ann Ferguson handed out a copy of results from a survey conducted by the College of Journalism and Communications in Spring 2005. She explained the results.

College of Design Construction and Planning

Jean Larson talked about the College of Design, Construction and Planning. Tony Dasta is in the process of developing a constitution and will include merit pay guidelines. Currently the money goes to the dean's office and then to each department. The decision making is at the unit level. Some units have a very detailed plan while others do not have a plan. Faculty in this college have complained about decisions. The previous Dean said that the faculty should refer to the guidelines.

College of Business Administration and the College of Law

The College of Business Administration has no noticeable transparency and disclosure practices. College faculty are mainly concerned with the kinds of behavior that will provide them with the resources they need. Each department has an equal number of faculty members regardless of demand. Private fund accounts that faculty use for travel, professional development, etc. are distributed based on rank in the college.

Electronic dean's evaluations take place every three years. Attendance at faculty meetings is approximately 25 percent. Some faculty members are elected to committees and a few are appointed.

The College of Law does not have any shared governance information on the Web site.

College of Journalism and Communications and the College of Engineering

Danaya Wright distributed a sheet outlining information she obtained about the College of Journalism and Communications and the College of Engineering. There are no departmental by laws in the College of Engineering.

The task force realized that many colleges have written documentation of policies but these policies are not being implemented. Also, there are existing practices within colleges that are not documented.

Task force members will inventory current practices in each college and read all of the information available and talk to people within each college to uncover any discrepancies between policies and practices.

The task force will let individual units make decisions and will keep high levels of recommendations.

The task force also needs to consider how to talk to faculty about what they can control and what they can't control.

Jean Larson suggested that task force members think about the policies of how structures are set and what the roles of committees are. The task force also needs to determine how these policies and roles are communicated.

The next meeting will focus on finishing the sub committee reports.

Anthony Brennan asked the task force to consider Karl Pister's agreement to come to U.F. The task force needs to determine if a workshop or public forum will be the best way to get faculty involved in this process.

Questions to think about arose during the meeting.

- *(regarding IFAS)* How do faculty members call a meeting? What happens if a faculty member does not know what they're supposed to do? How are strategies vetted to the faculty and shared with the faculty council?
- Do you have written rules and policies and are they regulated?
- Is the Web site faculty friendly?
- What is the definition of the membership of committees and councils?

The meeting adjourned at: 5:25 P.M.