

University Constitution Committee

Friday, November 5, 2004

2:00 – 4:00 pm

354 Tigert Hall

Attendees:

Joe Glover
Chris Snodgrass, Chair
Barbara Wingo
Danaya Wright

Absent:

Patricia Craddock
Elizabeth Dale
Kim Tanzer
Eric Triplett

Meeting was called to order at 2:12 pm.

Minutes from October 15, 2004 meeting were approved.

The following items were discussed:

1.) The Definition of Faculty: Article III, Section 1.

This definition excludes **all** individuals who are **employed part-time, even if they are tenured and or** tenure-earning. Discussed taking out the wording “full-time”. **This excludes those that are part time and ¾**. It was discussed whether using **a limit such as** ½ time (0.5 FTE) would be better. This item will be moved to the next meeting when Kim Tanzer is present to discuss further.

Action: Agreed to move to next meeting.

2.) Policy Council Election Procedure Procedures: Article V, Section 3

This has to be done by 11/16/2004 so that it can be presented to the Faculty Senate on 11/18/2004. The target date would be to submit by 11/10/2004. This item has been discussed and various email communication has been transmitted with changes from Joe Glover and Elizabeth Dale. It was **a questioned of making the new** set-up of the committee and **its** members (6 from Faculty Senate, Elected. 1 from President, Appointed. Contributing Committee Chairs) **clear and explicit**. Language must be changed to substantiate **and clarify this**. Present Committee members worked on draft language with legal assistance from Barbara Wingo. Danaya will submit the changes after the meeting to the other members via email. It was agreed that there should be sections regarding the change in the language, the membership and the term.

Action: The Committee members will communicate via email and will put together a draft to be presented at the 11/18/2004 Faculty Senate meeting.

3.) Language on Academic & Professional Assembly

It was brought to the attention of the Committee that the Academic & Professional

Assembly (APA) would like to be included in the Constitution. Locations of where they should be placed were discussed. It was emphasized that they just want a brief introduction.

Action: This will be included in Article II, Section 5 because of their advisory role.

4.) Procedures for Sorting Assistant/ Associates In

This item was discussed regarding delegating to colleges who is considered **what eligible and who is not**. Should those with more focus on Academics/Computer Management be included? How would this be determined? Assistants position to be on the list. The Definition of Faculty is included in **By-Law Bylaw 21**. It was determined that if people protest **from** being excluded, **than they** must go through the whole process. It was determined that it will be written in **By-Law Bylaw that** by 12/15 **and** colleges **must** provide list, based on administrative duties, whether they will be excluded or not. The disputes must be at College level because there will be differences among colleges.

5.) Report on Special Senate Meetings on Tenure Issues

It was discussed that 9 resolutions will be brought forward by the Tenure Committee. The recommendations that are accepted will be brought forward to the Constitution Committee. The Constitution Committee will then transmit a letter to President Machen identifying the accepted recommendations. The President will then go to the B.O.T. for approval. They rule then it goes back to the Constitution Committee to write with revisions and language. The Constitution Committee will then send to Senate for approval and it will go back to the President and then finally back to the Constitution Committee for a final version. The T&P Guidelines will participate in writing.

Action: No action needed at this time. Pending upon Senate approval.

6.) November 4, 2004 Meeting of the Senate Steering Committee

Chris Snodgrass spoke regarding the changes to the Policy Councils **discussed** at the Steering Committee meeting. The procedural matrix **between among** Policy Councils and Standing & University Committees was addressed and **their each body's** relationship with the other(s).

7.) University Rules Review

It was noted that the Constitution Committee is supposed to review rules related to the Senate and make recommendations. Whether or not to provide more time for faculty to review the rules was **questioned discussed**. Policy Councils should/could suggest rule making. This must go through Chair to Councils/Committees through Steering Committee. Cannot send every rule to the Senate or the Faculty. **Need much** scrutiny before the Senate receives it.

Meeting was Adjourned at 4:08pm