

Committee on Committees (COC)  
Annual Report  
2004-2005  
September 16, 2005

Members: Reza Abbaschian, Robert Beland, Carol Kem, Paul Mueller, Jim Pettigrew, Priscilla Williams, chair

**Responsibilities:** Annually conduct a review of all Senate committees, consider the selection process for members, the purpose of the committees and attendance at committee meetings. Recommend to the Senate the addition, reclassification, or dissolution of any Senate Committee and may make suggestions to the President concerning any University Committee on which faculty members serve.

The Committee on Committees (COC) was very active in AY2004-2005. The Committee held monthly meetings in addition to conducting business via email. The COC conducted a survey of all University committees (7 Senate, 9 Joint and 40 Presidential) in November of 2004 to review the selection process for members, the officially stated charge of each committee[s], and attendance at committee meetings for AY 2003-2004. The survey was distributed to all listed chairs of all committees.

The results of the survey was used to evaluate committee activity based on the following criteria: adequate charge and committee make-up in terms of size and expertise, meeting schedule, and whether an annual report was submitted. The COC's findings were compiled in a preliminary report which included recommendations to the President and Senate regarding addition, reclassification, or dissolution of various committees and distributed appropriately.

Additional work of the COC included requests from the Constitution Committee to address several definitional issues about the Compensation Committee, an urgent request for information impacting the implementation of the Policy Councils, tied to the timetable for the Faculty Senate voting on new Constitution changes in AY 04-05, and a request to recommend changes to the University Libraries Committee's proposed revisions to its charge.

Thanks committee. You worked tirelessly to adhere to imposed deadlines and most importantly, to complete the charge to evaluate the structure of all UF committees.

Respectfully submitted:  
Priscilla Williams, Chair 2004-2005

