

Committee on Committees

Friday, August 20, 2004, 1:00pm

218 H Criser Hall

Attendees:

Reza Abbaschian
Robert Beland
Paul Mueller
Jim Pettigrew
Priscilla Williams

Absent:

Carol Kem

Reza Abbaschian began the meeting to conduct the business of electing a chair for the Committee on Committees.

- Answering a call for volunteers, Priscilla Williams agreed to serve as chair, if nominated.
- Her nomination was accepted and seconded by the Committee.
- The vote was unanimous.

After being elected Chair, Priscilla took over the meeting. She asked members in attendance for input on the best way to go about surveying the performance of all committees reporting to the Senate, elected and non-elected. James Pettigrew suggested: (1) contacting the Faculty Senate Office to find out if a survey of this kind had already been conducted, and also to (2) find out if the Faculty Senate Office could provide resources and staff to create and distribute a survey of this kind.

Priscilla agreed to contact the Senate Office for this information.

- A suggestion was made to look at last year's nomination reports for University Senate Committees that would identify committee chairs, etc.
- Paul Mueller raised the question of whether the Senate Office could help the Committee with their surveying efforts by providing a web form to be used instead of contacting committees through email.

In order to prepare for schedule the next meeting, the chair asked the members to provide her with the time available for each.

Adjourned

The meeting was adjourned at 1:40pm.